

Easterseals Washington Job Description

Job Title: Board Certified Behavior Analyst (BCBA) 2
Department: Olympic Peninsula Autism Center (OPAC)
Accountability: Reports to the OPAC Program Director and Clinical Supervisor

Position Summary: The BCBA 2 provides specialized behavioral intervention services and therapy supervision for children with autism spectrum disorders and related developmental disabilities.

Duties and Responsibilities:

- Prepares for and conducts intake sessions which includes evaluations, skills assessments and developing treatment plans, as indicated by the Clinical Director
- Provides 1:1 Applied Behavior Analysis (ABA) therapy services in accordance to plans approved by the Clinical Director
- Tests, evaluates, documents, and graphs/charts learner progress in targeted areas
- Assists, develops, and/or maintains learner programs and behavior intervention plans appropriate for each learner's needs, as approved by the Clinical Director
- Conducts parent meetings and trainings, and prepares and distributes clinical parent correspondence and communications, as approved by the Clinical Director
- Provides ABA therapy supervision, training, troubleshooting assistance, and mentoring for therapy staff
- Attends meetings at schools or in the community, as indicated by the Program Director
- Remains current regarding new research, current trends and developments in special education and related fields
- Performs other duties as assigned

Skills and Educational Requirements:

- A. Master's degree (or higher) in early childhood education/development, early childhood special education, special education, psychology or related field
- B. Board Certified Behavior Analyst (BCBA)
- C. Level 2: Newly accredited BCBA. 0-2 years of experience.
- D. Knowledgeable of methodologies found to benefit children with ASD, including Applied Behavioral Analysis (ABA)
- E. Familiar with the field of early intervention, and knowledgeable of other community resources and agencies that serve children
- F. Excellent communication skills (written and oral)
- G. Sound judgment and decision-making skills, while able to appropriately interpret and implement policies, procedures, and regulations
- H. Ability to exercise confidentiality and discretion pertaining to the work environment.
- I. Must obtain the Department of Health Licensed Behavior Analyst license
- J. Must pass Washington State background check which may include FBI fingerprint check

- K. Must have proof of U.S. citizenship or right to work
- L. Moderate to advanced computer skills (MS Office applications)
- M. Ability to work independently.
- N. Obtain and maintain CPR certification
- O. Must complete Easterseals Washington Corporate Orientation
- P. Commitment to Easterseals' Purpose Statement: Changing the way the world defines and views disabilities by making profound, positive differences in people's lives every day.

Inter-relationships:

The BCBA 2 is responsible for maintaining relationships with many people; working directly with the Clinical Director to receive guidance regarding therapy services and clinical needs of the program. Frequent contacts may include managers, coworkers, participants and supporters, funding partners, therapy staff, and the community at large.

Working Conditions:

Most duties will be carried out in the center and may involve frequent bending, reaching, squatting, kneeling, twisting, and sitting. Occasional lifting, carrying, and loading/unloading of toys and materials up to 25 lbs., and manage children up to small adult size. May be subjected to aggressive behaviors by program clients, and may need to provide personal care as needed. Program operations may necessitate travel to vendors, agencies, out-of-town meetings, offices, and other program sites.

Needed Attributes:

The BCBA must be able to effectively communicate with many different types of people. Flexibility, patience, and organizational skills are imperative. A professional appearance and alignment with all ESW values is critical.

Prepared by: VP of Programs

Approved by: VP of Human Resources

By signing below, I acknowledge that I fully understand and accept these job requirements.

Employee Print Name

Employee Signature

Date