



Dear Valued Easter Seals Supporter:

Following are instructions for transferring security shares to Easter Seals. Charles Schwab serves as Easter Seals' broker for receiving securities.

SENDING ACTUAL SHARE CERTIFICATES

Please write account number **7224-1540** in pencil (**not ink**) on the front upper-right-hand side of each certificate.

Endorse the back of the certificate (**in ink**) as follows:

1. The signature line is towards the bottom, and noted by the words in small print just below the line "Notice: The signature to this assignment must correspond with the name as written upon the face of the certificate...." Please sign your name **exactly as it appears on the face of the certificate**. If the certificate is registered in joint names, both must sign. Also, indicate the date you are signing on the line marked "Dated".

Note: Do not sign the line with the label "Signature Guarantee" next to it.

2. In the space following the words "do hereby irrevocably constitute and appoint _____ Attorney to transfer the said stock..." enter: "**Charles Schwab & Co., Inc.**" The certificate is now negotiable only by Schwab.
3. Leave everything else blank
4. Send the certificates to Schwab by mail to the following address:

Schwab Institutional / Team # 11

P.O. Box 628290

Orlando, FL 32862-9905

- We suggest using first class mail with certified mail and return receipt. First-Class Mail will get the package to its destination in 1 to 3 days. Certified Mail with Return Receipt will provide proof that you mailed the certificate and will return a card to you with the date the item was delivered and the signature of the person who received it.

5. If you wish, send the certificates to Schwab by overnight delivery to the following address:

Schwab Institutional / Team #1

1958 Summit Park Drive, Suite 500

Orlando, FL 32810-5938

Phone # 800-680-0794

SENDING SHARES ELECTRONICALLY

If you hold shares in a brokerage account, you may request that your broker transfer shares electronically via the Depository Trust Company (DTC). Please provide your broker with the following information to transfer shares to Easter Seals via DTC:

Firm: Charles Schwab & Co. Inc.

DTC Number: 0164

DTC Code: 40

Account Name: Easter Seals Inc.

Account Number: 7224-1540

Phone # 800-680-0794

If you have questions, please contact Tula Gogolak, Easter Seals senior planned gift officer, toll free at (800) 221-6827 ext. 7128, or directly at (312)-551-7218.