



Easterseals Iowa Assistive Technology Program Durable Medical Equipment Protocol

Easterseals Assistive Technology Program remains committed to continuing services to the best of our ability. We care about your safety, the safety of your family and our Easterseals team members. Thus, during these unprecedented times, effective March 25th, 2020, we are implementing the following policies.

Donating Equipment

Easterseals will NOT be accepting durable medical equipment donations until May 1st, 2020.

Delivering Equipment

Easterseals will not be delivering any equipment until May 1, 2020.

Picking Up and Receiving Equipment:

- Please pull your vehicle into a parking spot immediately in front of the Assistive Technology Center.
- We ask that you do NOT enter the Assistive Technology Center. Upon arrival, please call Craig Maye's cell phone upon arrival.
- During the phone call, Craig will make sure to confirm all details related to any necessary instructions, confirmation of the completed Durable Medical Equipment Loan Application, any fee that needs to be included, etc.
- We ask that all interaction be completed remotely, via the phone.
- Craig will wear plastic gloves to take the Durable Medical Equipment to the vehicle. We encourage you to make space in the trunk of the vehicle for the Durable Medical Equipment.
- We ask that money, application, and the survey are placed in a plastic clear covered folder, which we will provide.
- Despite fully sanitizing the equipment, we suggest it be kept in the trunk or an isolated area for a minimum of 48 hours and that plastic gloves be used to remove the equipment.
- Craig will leave the provided items in the plastic folder for a minimum of 48 hours in an isolated area of the Assistive Technology Center.

Please stay at home if you are ill and practice social distancing. For additional information on hand washing and prevention protocol, please refer to the CDC website at [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus) or the Iowa Department of Public Health at [idph.iowa.gov](https://www.idph.iowa.gov)