

Easter Seals Colorado Job Description

Job Title: Respite Center Staff

Status: Non-Exempt, Part-Time

Reports to: Respite Center Director and Asst. Director

Department: Respite

Date: Apr 2018

Position Summary:

Provision of care to respite users during respite camp sessions.

Essential Duties/Responsibilities:

- Provision of direct care to people with disabilities
- Assess respite users care needs on an ongoing basis
- Help engage respite users with provided activities
- Help maintain a safe and clean environment for respite users
- Complete appropriate documentation for respite users' files, daily
- Be familiar with, and abide by, respite center policies and procedures
- Help maintain facility in order to comply with policies and procedures, and licensing requirements

Job Requirements

Education/Experience:

Experience working with people with disabilities preferred

Skills:

Respite Center Staff must be flexible with high levels of patience and compassion. They must have a willingness to assist people with disabilities with activities of daily living. They should be comfortable working as part of a team. They should also have the ability to stay calm during challenging moments.

Working Conditions:

The Respite Center Staff will work mainly over the weekend, at the respite center, including pool and outdoor activities, as well as trips to local recreational venues in the immediate vicinity of the center.

Note: This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with the job.