



**Easter Seals Superior California**  
**Employment Application**  
 (\*Resume Optional)  
**3205 Hurley Way, Sacramento, CA 95864**  
[www.myeasterseals.org](http://www.myeasterseals.org)

**Easter Seals is an Equal Opportunity/Affirmative Action Employer**  
**Minorities/Females/Vet/Disability**

*\*You may use the shorter Employment Record form when submitting a resume.*

Applicant Information					
Last Name: <a href="#">Click here to enter text.</a>		First Name: <a href="#">Click here to enter text.</a>		M.I. <a href="#">Click here to enter text.</a>	Application Date: <a href="#">Click here to enter a date.</a>
Address:	<a href="#">Click here to enter text.</a>				<a href="#">Click here to enter text.</a>
	Street Address				Apartment/Unit #
	<a href="#">Click here to enter text.</a>			<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>
	City			State	ZIP Code <a href="#">Click here to enter text.</a>
Telephone: Home: <a href="#">Click here to enter text.</a>		Cell: <a href="#">Click here to enter text.</a>			
Email Address:		<a href="#">Click here to enter text.</a>			
Date Available to Start Work:		<a href="#">Click here to enter a date.</a>			
Desired Position:		<a href="#">Click here to enter text.</a>			
Position Number:		<a href="#">Click here to enter text.</a>			
Desired Location:		<a href="#">Click here to enter text.</a>			
Availability:		<a href="#">Click here to enter text.</a>			
Do you have a legal right to accept work in the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	You must be at least 18 years of age, or if under age 18, must have graduated from high school or have a valid work permit. Do you meet this requirement?	
Have you ever worked Easter Seals?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when/where? <a href="#">Click here to enter text.</a>	
Do you have any relatives employed at Easter Seals Superior CA?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please explain. <a href="#">Click here to enter text.</a>	
Are you currently employed?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	<a href="#">Click here to enter text.</a>	

Have you ever been convicted of a felony or of any crime for which you served a jail or prison sentence? <b>NOTE:</b> Do not include convictions under Health & Safety Code sections 11347(b) or (c), 11360(b), 11364, 11365, or 11550 related to marijuana which occurred two or more years ago, referrals to a pre-trial or post-trial diversion program, or convictions that have been judicially ordered sealed, expunged or statutorily eradicated.		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you currently awaiting trial for any criminal offense? <a href="#">Click here to enter text.</a>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever initiated an act of violence in the workplace? <a href="#">Click here to enter text.</a>		YES <input type="checkbox"/>	NO <input type="checkbox"/>

A "yes" answer to these questions will not necessarily disqualify you from employment. Factors such as the age and time of the offense, the seriousness and nature of the violation and rehabilitation will be considered. Please explain any "yes" answer so that individual circumstances can be considered. Use additional paper if necessary.  
[Click here to enter text.](#)

[Click here to enter text.](#)

**Please Note:** Some positions may require the completion of a background check by the California Department of Justice, California Department of Social Services (Community Care Licensing Division) or other public entity. Easter Seals Superior California will only consider criminal history and related information that is consistent with California law.

### Education (please include military experience)

<b>High School:</b>	Click here to enter text.	Location:	Click here to enter text.
Years Completed:	Click here to enter text.	Degrees/Special Honors: Click here to enter text.	
<b>College/University:</b>	Click here to enter text.	Location:	Click here to enter text.
Years Completed:	Click here to enter text.	Degrees/Special Honors: Click here to enter text.	
<b>Graduate/ Professional:</b>	Click here to enter text.	Location:	Click here to enter text.
Years Completed:	Click here to enter text.	Degrees/Special Honors: Click here to enter text.	
<b>Military/ Vocational:</b>	Click here to enter text.	Location:	Click here to enter text.
Years Completed:	Click here to enter text.	Degrees/Special Honors: Click here to enter text.	

### Professional/Training Licenses/Certificates

List only if required for the position for which you are applying)

License, Certificate or Registration	License/Cert/or Reg#	State/Organization Issued by	Expiration Date
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter a date.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter a date.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter a date.

Please describe any other specialized training, apprenticeship or education that would demonstrate your skills for the position desired. Give dates, location of training sites:

Click here to enter text.

Click here to enter text.

Click here to enter text.

### Languages

Language: Click here to enter text.	Speak: YES <input type="checkbox"/> NO <input type="checkbox"/>	Read: YES <input type="checkbox"/> NO <input type="checkbox"/>	Write: YES <input type="checkbox"/> NO <input type="checkbox"/>
Language: Click here to enter text.	Speak: YES <input type="checkbox"/> NO <input type="checkbox"/>	Read: YES <input type="checkbox"/> NO <input type="checkbox"/>	Write: YES <input type="checkbox"/> NO <input type="checkbox"/>
Language: Click here to enter text.	Speak: YES <input type="checkbox"/> NO <input type="checkbox"/>	Read: YES <input type="checkbox"/> NO <input type="checkbox"/>	Write: YES <input type="checkbox"/> NO <input type="checkbox"/>

Please describe any volunteer experience(s) which you would like us to consider in reviewing your qualifications for this position:

Click here to enter text.

Click here to enter text.

Click here to enter text.

### Previous Employment

<b>Company:</b>	Click here to enter text.	<b>Phone:</b>	Click here to enter text.
<b>Address:</b>	Click here to enter text.	<b>Supervisor:</b>	Click here to enter text.
<b>Job Title:</b>	Click here to enter text.	<b>Starting Salary:</b>	\$ Click here to enter text.
		<b>Ending Salary:</b>	\$ Click here to enter text.
<b>Responsibilities:</b>	Click here to enter text.		
<b>From:</b>	Click here to enter a date.	<b>To:</b>	Click here to enter a date.
		<b>Reason for Leaving:</b>	Click here to enter text.
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Click here to enter text.			

Company:	Click here to enter text.			Phone:	Click here to enter text.
Address:	Click here to enter text.			Supervisor:	Click here to enter text.
Job Title:	Click here to enter text.	Starting Salary:	\$ Click here to enter text.	Ending Salary:	\$ Click here to enter text.
Responsibilities:	Click here to enter text.				
From:	Click here to enter a date.	To:	Click here to enter text.	Reason for Leaving:	Click here to enter text.
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	Click here to enter text.

Company:	Click here to enter text.			Phone:	Click here to enter text.
Address:	Click here to enter text.			Supervisor:	Click here to enter text.
Job Title:	Click here to enter text.	Starting Salary:	\$ Click here to enter text.	Ending Salary:	\$ Click here to enter text.
Responsibilities:	Click here to enter text.				
From:	Click here to enter a date.	To:	Click here to enter text.	Reason for Leaving:	Click here to enter text.
May we contact your previous supervisor for a reference?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	Click here to enter text.

## References

*Please list three professional references or people who can speak to your character and competency.*

Full Name:	Click here to enter text.	Relationship:	Click here to enter text.
Company:	Click here to enter text.	Phone:	Click here to enter text.
Address:	Click here to enter text.		
Full Name:	Click here to enter text.	Relationship:	Click here to enter text.
Company:	Click here to enter text.	Phone:	Click here to enter text.
Address:	Click here to enter text.		
Full Name:	Click here to enter text.	Relationship:	Click here to enter text.
Company:	Click here to enter text.	Phone:	Click here to enter text.
Address:	Click here to enter text.		

## MISSION STATEMENT

*Easter Seals Superior California is dedicated to empowering people with disabilities by offering a wide range of services and leadership opportunities designed to encourage maximum independence.*

## VISION STATEMENT

*People with disabilities will have equal opportunity to live, learn, work and play in their community.*

- *Children with disabilities will be fully included and have the same experiences as their peers.*
- *Adults with disabilities will experience the lifestyle of their choice.*
- *Seniors will live out their lives in comfort and with dignity.*

## Applicant's Acknowledgment & Agreement

If I apply electronically, I understand that the submission of my application will be considered my signature and I will be asked to sign a hard copy if I am selected for an interview.

I voluntarily and knowingly authorize Easter Seals Superior California to investigate all statements contained in this application and to secure information about my background and experience with former employers and supervisors, education institutions, personal references, relevant government and law enforcement agencies, private businesses, military branches, and/or any other persons or businesses with information pertaining to statements contained in this application. I hereby unconditionally, irrevocably, and absolutely release Easter Seals Superior California, and all parties providing information to Easter Seals Superior California about my background and experience, from any and all liability whatsoever arising therefrom.

I understand that if I am employed, my employment with Easter Seals Superior California may be terminated for any reason, with or without cause or notice, and at any time, by me or Easter Seals Superior California. Nothing in this application, or in any oral or written statement provided to me by Easter Seals Superior California, will limit these rights to terminate my employment at will, and no one will have any authority to change this at-will relationship, unless such a change is in writing, signed by me and Easter Seals Superior California's President/CEO.

I understand that in the event I am offered employment with Easter Seals Superior California, a pre-employment background check and investigation may be conducted by Easter Seals Superior California and/or a third-party reporting agency, including but not limited to a public records search and review of documents relating to my criminal history, civil judicial actions, motor vehicle record, tax liens, or outstanding judgments, as well as information pertaining to my character, general reputation, personal characteristics, model of living, work habits, performance, experience, and reasons for termination of past employment obtained through personal interviews with individuals who have knowledge concerning such items of information.

I understand that I am entitled to copies of any such public records obtained by Easter Seals Superior California unless I check the box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below. By signing this application, I provide Easter Seals Superior California with my express consent and authorization for the above.

☐ I hereby waive my right to a copy of any public record described in the above paragraph.

I understand that this application is only valid for the position applied for at present and that Easter Seals Superior California is not obligated to retain or consider this application for future openings.

***Applications for employment are considered active for a period of time, not to exceed 90 days.***

I certify that all the information submitted by me on this application is true and complete, and I understand that any false information or omissions will lead to rejection of my application or, if I am employed, discipline up to and including termination at the time such false information or omissions are discovered. I further certify that I, the undersigned applicant, have personally completed this application.

Name of Applicant: [Click here to enter text.](#)

Signature of Applicant: [Click here to enter text.](#) Date: [Click here to enter a date.](#)

### **To complete the employment application process:**

- Route this Employment Application to: [Careers@myeasterseals.org](mailto:Careers@myeasterseals.org)
- Route completed Affirmative Action Survey to: [EEO@myeasterseals.org](mailto:EEO@myeasterseals.org)

Thank you for your participation in our Affirmative Action Program. This survey is entirely voluntary, and all information will remain confidential and will not affect your application for employment. We are collecting this information for equal opportunity employment reporting purposes and it will not become part of your personnel record if you are hired by Easter Seals Superior California.