



SATURDAY OCTOBER 21, 2017

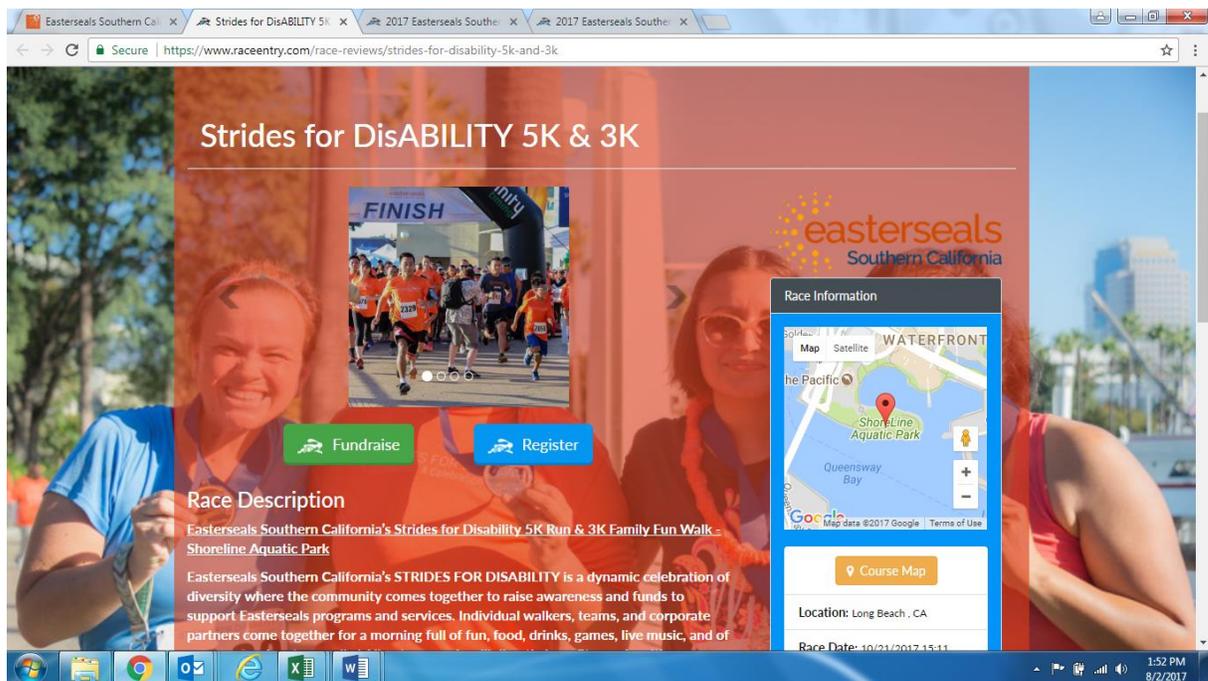
EASTERSEALS SOUTHERN CALIFORNIA
INSTRUCTIONS

REGISTERING, DONATING, CREATING AND JOINING A FUNDRAISING TEAM

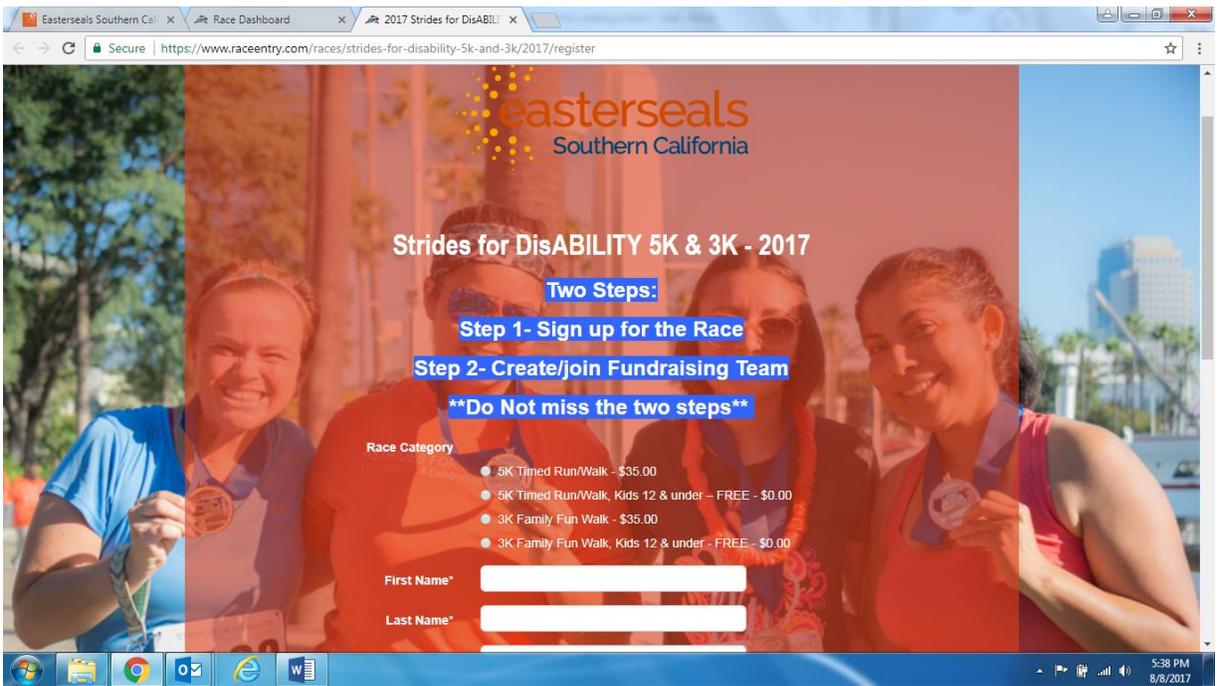
Please go to www.Easterseals.com/ESSCstrides

REGISTER FOR 3K FAMILY FUN WALK OR 5K RUN/WALK

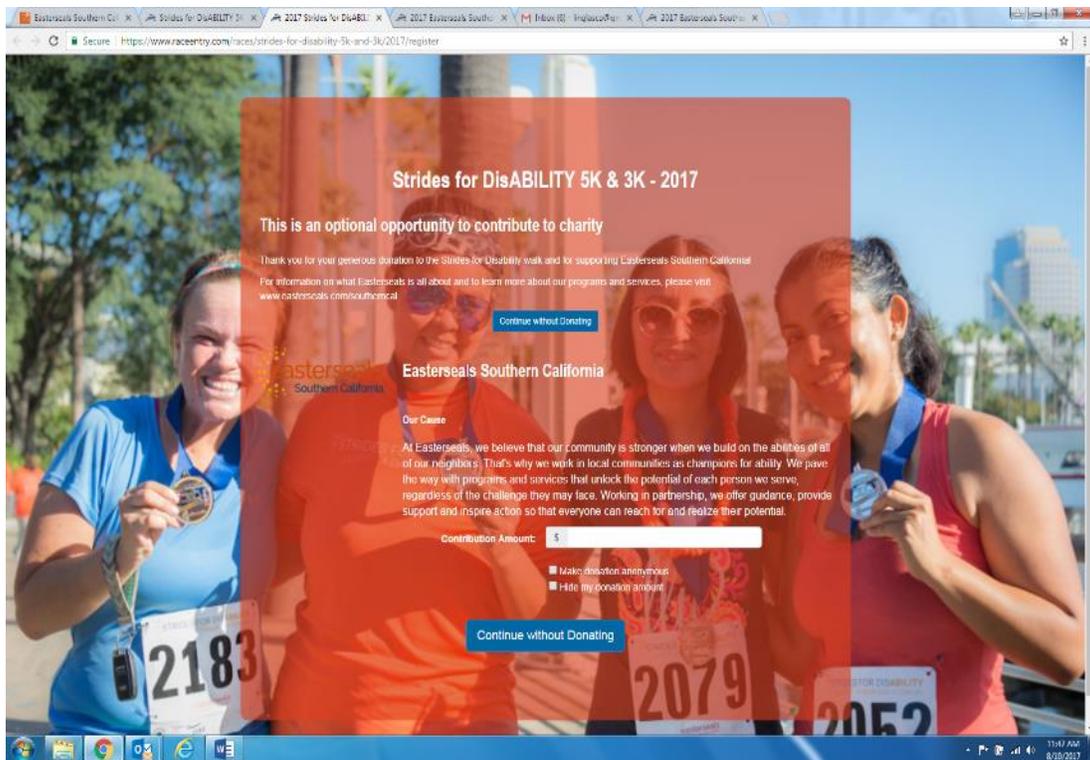
1. Click on the blue REGISTER button below.



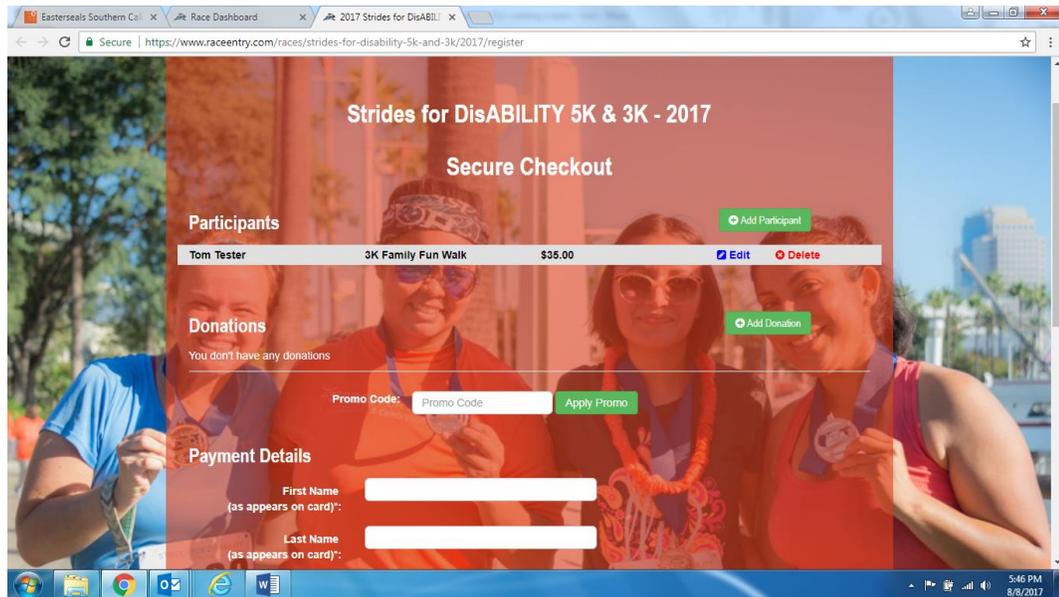
2. Click on Race Category (5K Timed, 3K Family Fun Walk, 5K Timed Kids 12 & Under and 3K Family Fun Walk Kids 12 & Under). Complete contact information and answer questions. Be sure to click on the waiver boxes and add your initials at the bottom. Hit continue.



3. This screen (below) is for GENERAL DONATIONS. If you do not want to make a general donation, click continue. If you want to donate to a team click CONTINUE – then see options to donate to a specific team.



4. Complete payment information (below) you may enter a Promo Code if applicable (be sure to click Apply Promo) – then click REGISTER.



You are now registered and will receive a confirmation/receipt email from Race Entry!

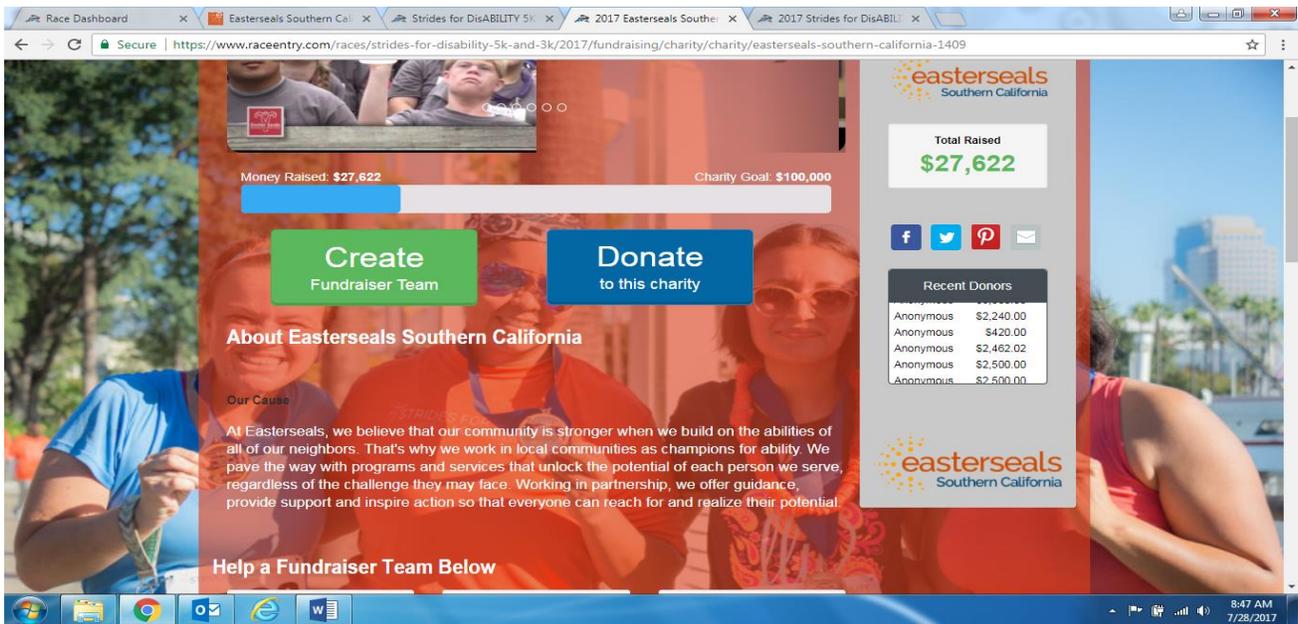
CREATE A FUNDRAISING/RUNNING TEAM

A running and fundraising team is the same thing with this system. Once you have registered as an individual, now let's CREATE your fundraising team (this process is mandatory). The individual that creates the fundraising team is the designated Captain. As team members register for the walk, they will need to follow steps to join your team – see that section for instructions and details.

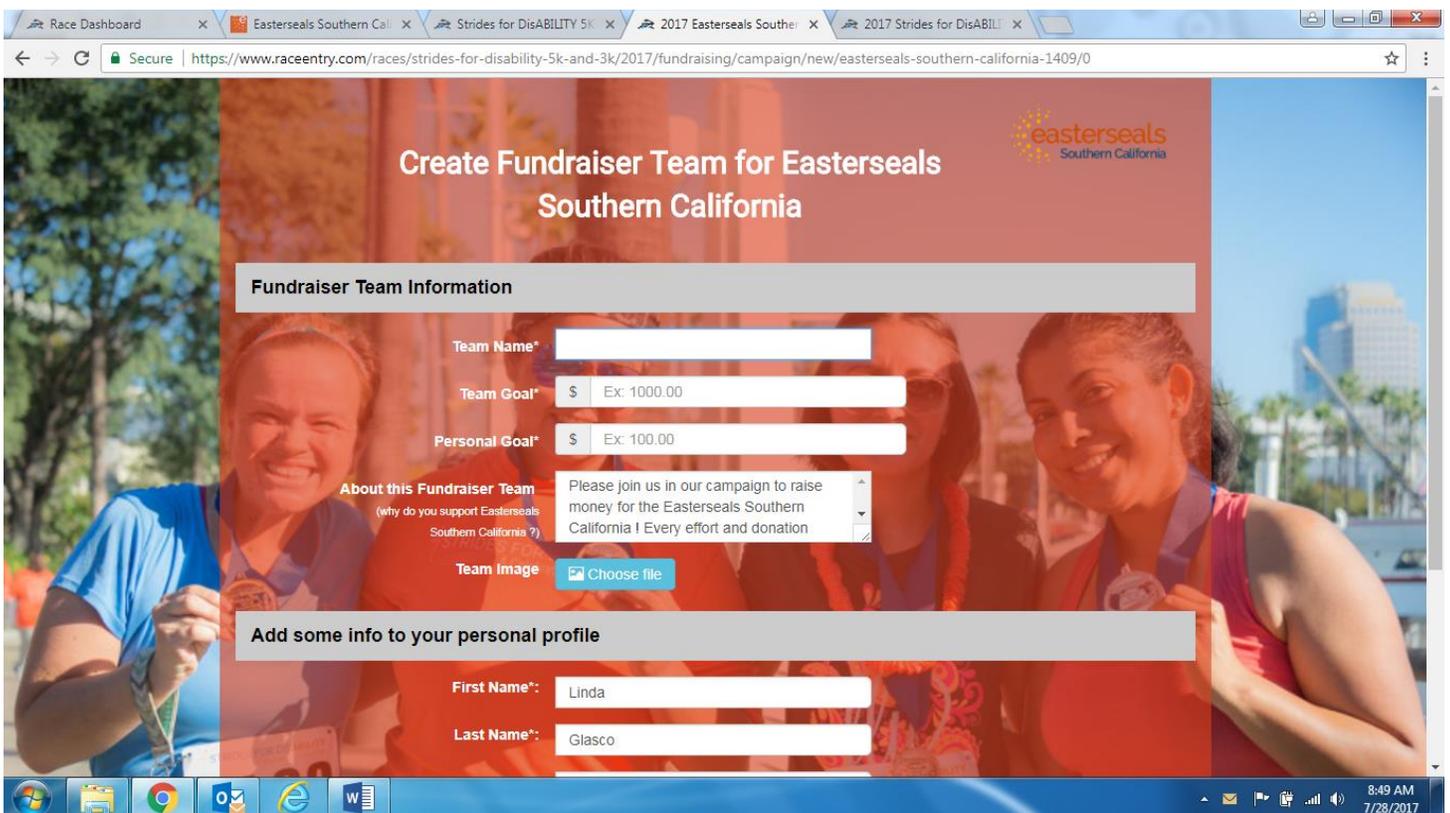
1. Once on the screen below, click on the green FUNDRAISE button.



2. Click on green **CREATE** Fundraiser Team button (below).



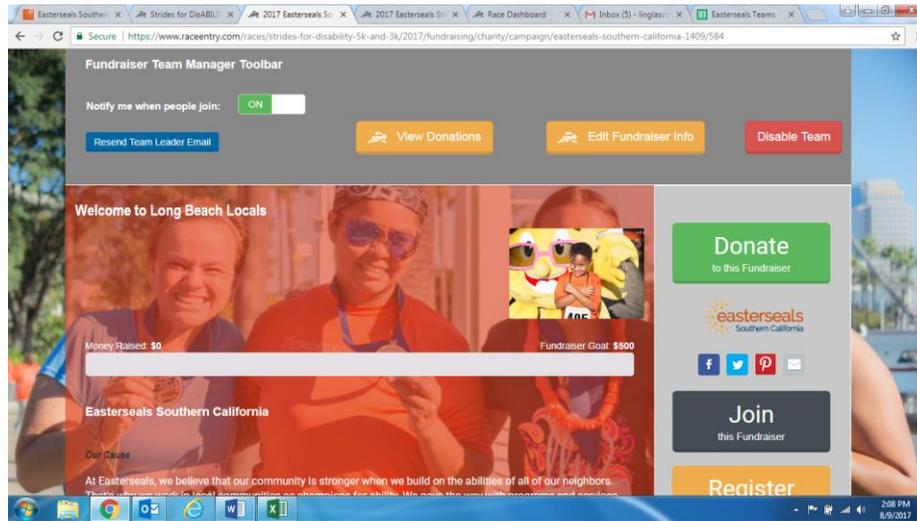
3. Enter your **TEAM** name, **TEAM** overall goal, personal goal (below), special message, and add a photo or image. Complete your personal profile - name, email address and then click **CREATE FUNDRAISER**. (If you are registering for a family member, use a different email or fake email address as the system will only take one per person).



You have now created your fundraising/running team! You will receive a confirmation email from Race Entry. **Save** this email as it provides you with a link to your team page so you don't have to login every time.

PLEASE NOTE: Only DONATIONS will show up on your team page – not registration fees. If you have donations to add to your TEAM in the form of cash or check, please contact Linda Glasco at linda.glasco@essc.org to make arrangements.

Once your Fundraising Team has been set-up, your team page will look this (below).



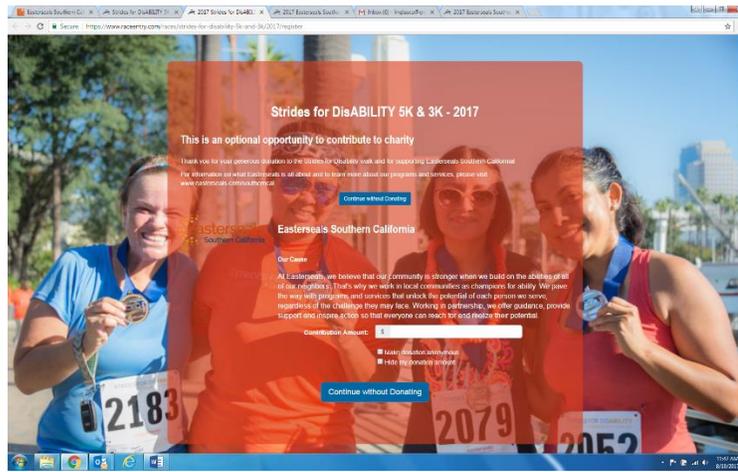
You can add credit card donations to your TEAM by clicking on the green DONATE TO THIS FUNDRAISER button. Once you are on your Team page, any donations through the green DONATE button will be credited to your team.

You can click Edit Fundraiser Info to add your team photo/image, change your fundraising goal and view donations. You can also do this from your personal page.

After you have created your fundraising team and forget how to get back into the system, click on this link <https://www.raceentry.com/races/strides-for-disability-5k-and-3k/2017/fundraising/charity/charity/easterseals-southern-california-1409>. Then click on your Team at the bottom – then login. Use the email you registered with – click submit.

REGISTER AND JOIN AN EXISTING FUNDRAISING/RUNNING TEAM

1. Please REGISTER as an individual first – by clicking on this link <https://www.raceentry.com/races/strides-for-disability-5k-and-3k/2017/register>
2. Choose a race category – complete contact information – answer the questions – click on the waivers – add initials. Click continue.
3. This screen below is for GENERAL DONATIONS. **Since you are joining a team, please click CONTINUE** and see below to donate to a specific team (2 easy steps).



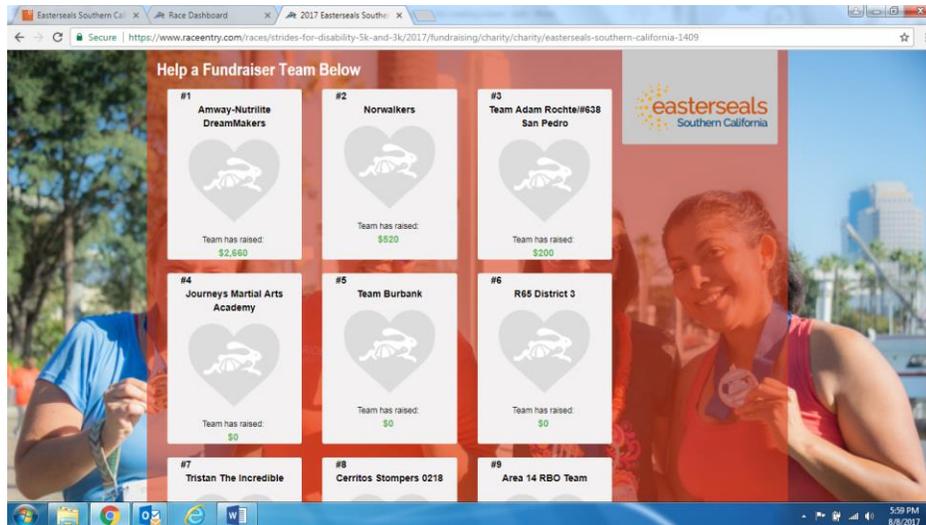
4. Complete payment information (below) enter a Promo Code if applicable (be sure apply the code) – then click REGISTER.



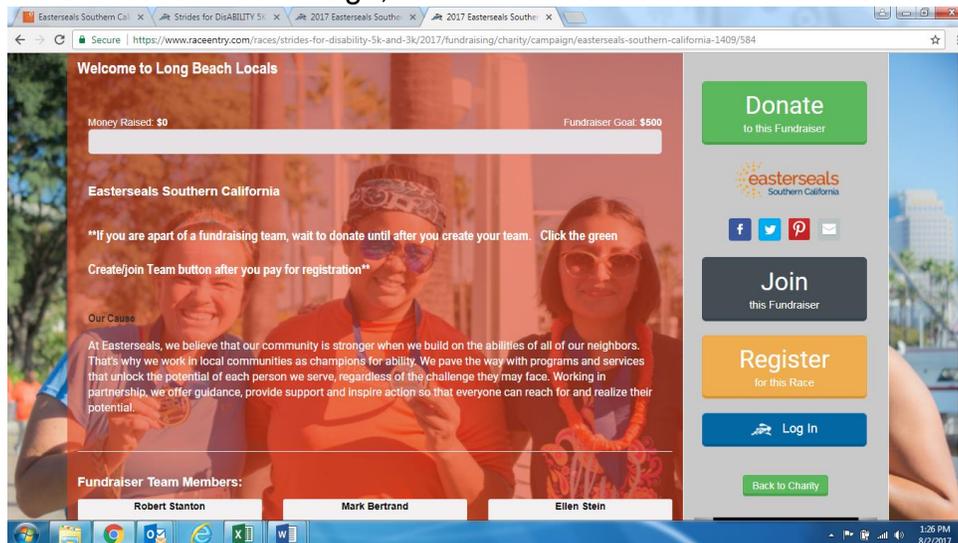
5. You are now **REGISTERED** for the walk and need to **JOIN** your fundraising/running team (below). Click on the green **FUNDRAISE** button below (mandatory step)



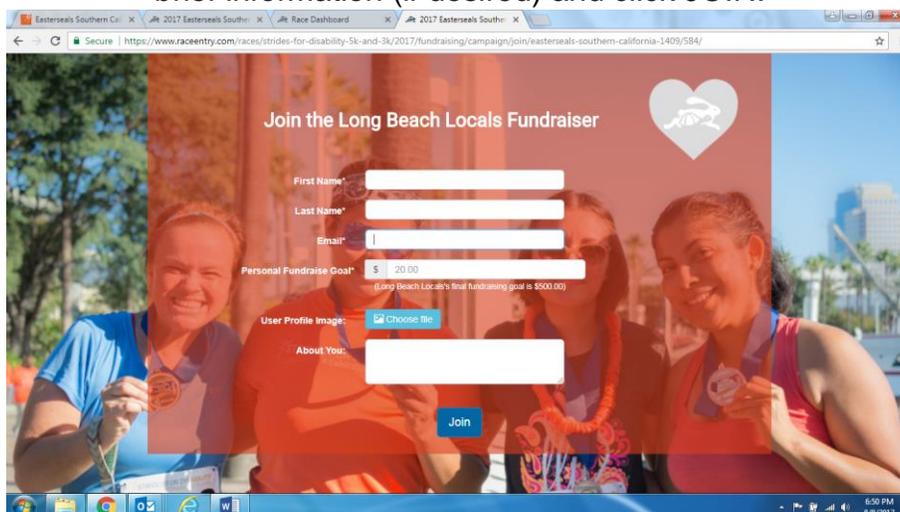
6. Click on the desired Team name located in the white boxes (below).



7. Once on desired Team Page, click on the dark JOIN this Fundraiser button (below).



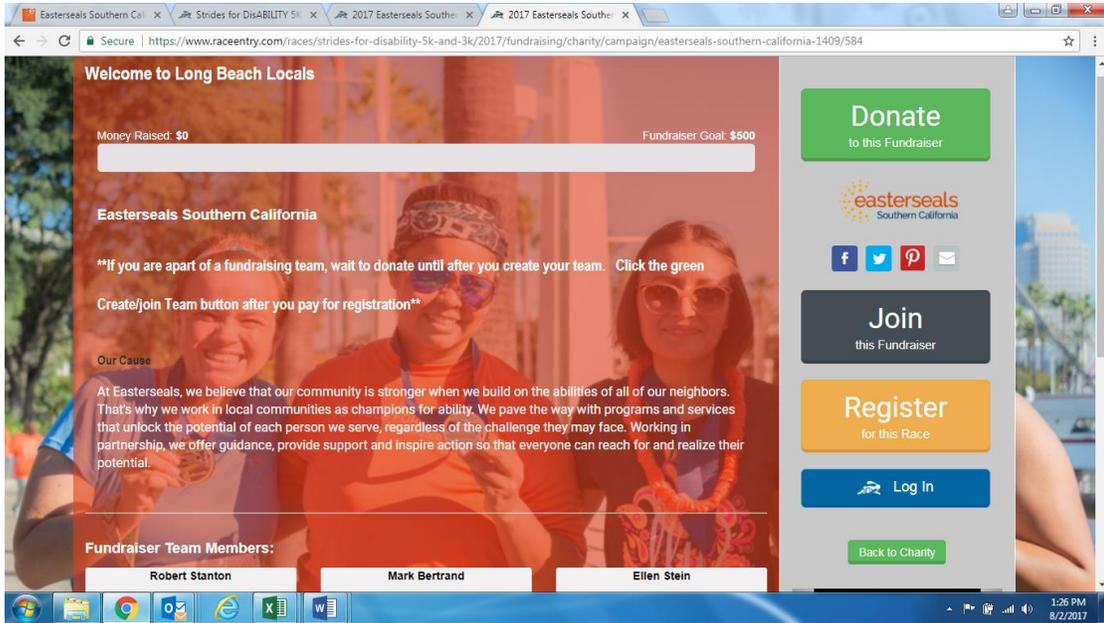
8. At the screen below, enter name, email address, personal fundraising goal – add a photo, some brief information (if desired) and click JOIN.



HOW TO DONATE TO A TEAM

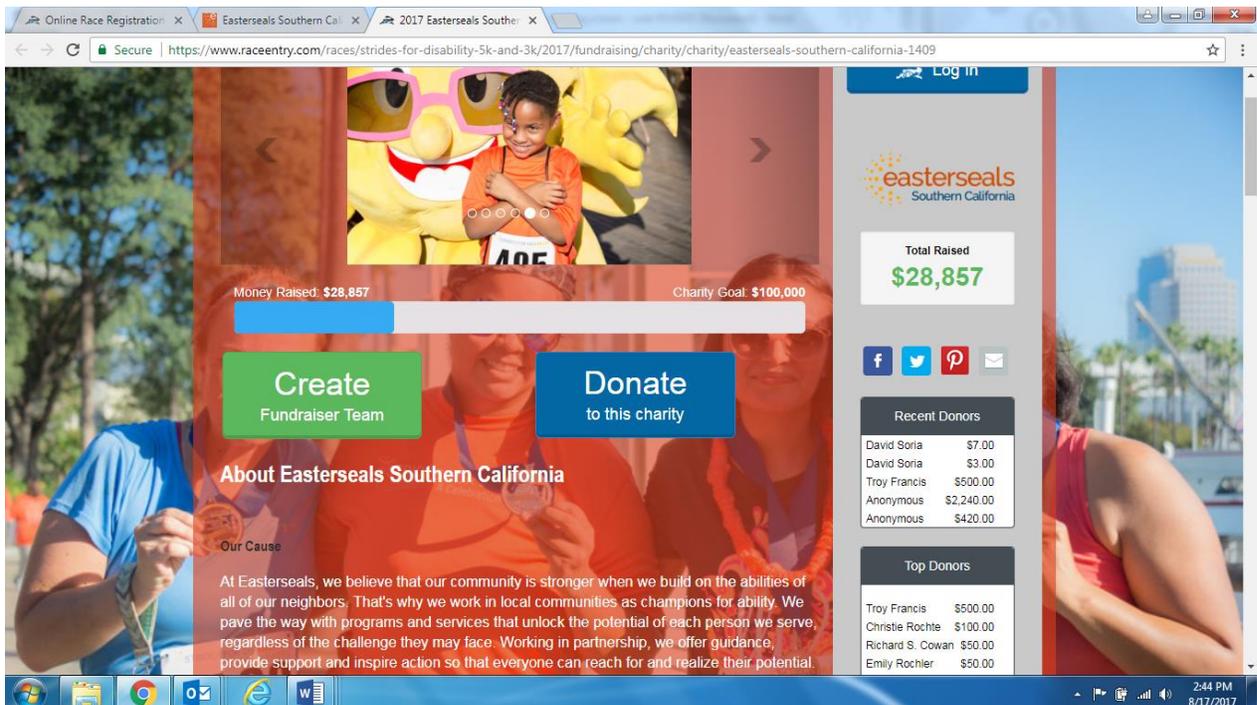
Option 1:

- Once on the desired Team Page (below), click on green DONATE to this Fundraiser button and follow the prompts. All donations processed through a team page will automatically be credited to that particular team.

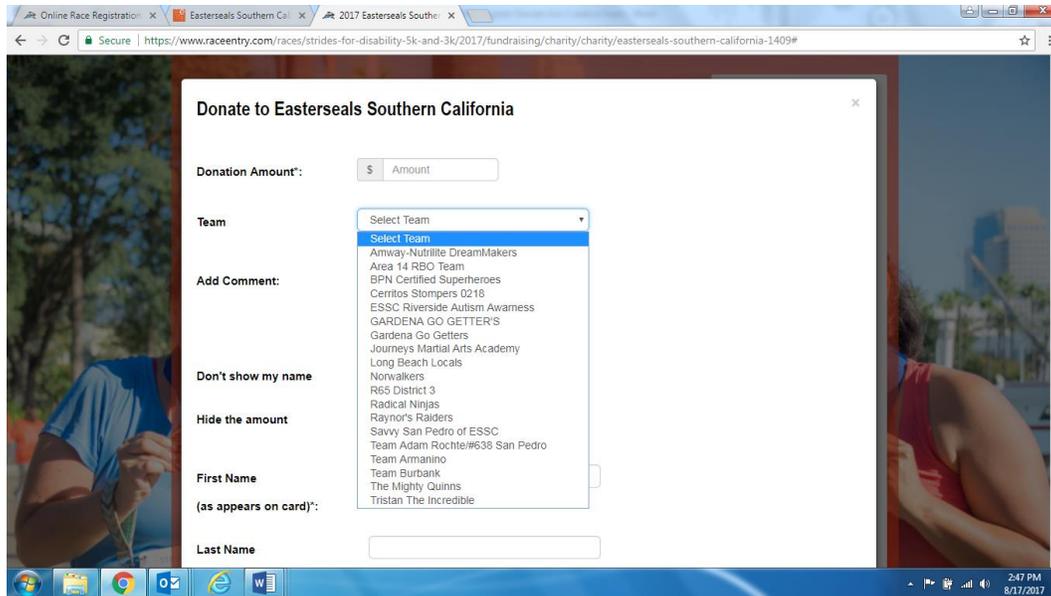


Option 2:

- Click on this link <https://www.raceentry.com/races/strides-for-disability-5k-and-3k/2017/fundraising/charity/charity/easterseals-southern-california-1409>
- Click on blue DONATE button (below)



- Select a Team from the dropdown menu and follow the prompts for payment.



To make a GENERAL Donation, follow the steps in Option 2 except do not click on a specific TEAM.

If you need any additional information or have any questions regarding on-line registration, please contact Linda Glasco via email at linda.glasco@essc.org or Anna Jordon at anna@raceentry.com.

Thank you for supporting Easterseals Southern California and Strides for Disability!

