



**Easter Seals Charter School
BOARD OF DIRECTORS MEETING
MINUTES**

12:00 PM

November 12, 2015

Easter Seals C.R. 98A,B,C

Board Members Present: Jeff Blass, Austin Brownlee, Lauren Burkhalter, Channing Coolidge, Melissa Burt DeVriese, Myron Fottler, Pete Gamble, Robert Hennessy, Myra Middleton Valentine, Kelly Parsons Kwiatek, Ed Paterniti, Constance Yuschok

Honorary Board Members Present: Gene LaNier, Patti Parsons

Staff Members Present: Duke Landorf, Tracey McLaughlin, Susan Moor, and Lynn Sinnott

The meeting of the Easter Seals Charter School Board of Directors was called to order at 12:15 by Austin Brownlee, Chairman of the Board. Mr. Brownlee welcomed everyone and reminded them that the Easter Seals Charter School meeting was open to the public and no recording of the meeting would be made.

IN-SERVICE: GOVERNMENT IN THE SUNSHINE

Mr. Brownlee called on Kelly Parsons Kwiatek to provide information on government in the sunshine regulations. Ms. Kwiatek provided key information about government in the sunshine and covered how and when to notice meetings to the public, minutes, conversations between board members, and other key topics. Ms. Kwiatek reminded the board members that they had recently completed training on Board Governance which included a chapter on sunshine regulations. Each board members was provided a pocket guide to Florida's Government in the Sunshine Laws authored by the First Amendment Foundation.

CONSENT AGENDA

Mr. Brownlee referred to the minutes of the September 24, 2015 Easter Seals Charter School board meeting and asked for any corrections or additions. With no request, Mr. Brownlee asked for motion to approve the minutes from the September 24, 2015 Easter Seals Charter School Board of Directors meeting.

MOTION: *A motion was made by Lauren Burkhalter to approve the minutes of the September 24, 2015 Easter Seals charter school board of directors meeting this motion was seconded by Channing Coolidge and unanimously passed by the Easter Seals charter school board of directors.*

TREASURER'S REPORT:

Mr. Brownlee called on Ed Paterniti, Treasurer, to give the Easter Seals Charter School Treasures Report.Get from Duke

EASTER SEALS CHARTER SCHOOL ADVISORY COMMITTEE REPORT:

Mr. Brownlee called on Myra Middleton-Valentine to provide the charter school advisory committee report. Ms. Valentine reported that the advisory committee met on October 29, 2015 Mr. Landorf reviewed the September 30, 2015 Easter Seals Charter School financial statements for the three months ending September 30, 2015. The results of the Easter Seals Charter School's

October 2015 FTE results were reviewed by the committee the actual FTE results were only 31 children versus a budget of 40, resulting in a revenue shortfall of approximately \$30,000 for the year. The quality monitoring results for the Easter Seals Charter School indicated that all indicators were meeting or exceeding their targets. In addition Ms. Leopold discussed the safety and security audit and national accreditation.

MOTION: *A motion was made by Robert Hennessey to accept the Easter Seals Charter School Advisory Committees Report this motion was seconded by Jeff Blass and unanimously passed by the Easter Seals Charter School Board of Directors.*

PRINCIPAL'S REPORT:

Mr. Brownlee called on Lynn Sinnott to give the Principal's Report since April Leopold was on vacation. Ms. Sennett reported that there were 31 students enrolled for the October FTE count against a budget 40. There are now five additional students awaiting enrollment. Ms. Sinnott shared that the website has been corrected and updated with current information. The school has completed their safety and security audit with 60 points out of 60. The playground renovation is scheduled to begin in November. The first quarter progress reports were sent home on October 19 and all children continue to make progress.

CHAIRMAN'S REPORT:

Mr. Brownlee thanked the board members who completed their governance training and reminded those who have not to complete by November 30.

PUBLIC COMMENT:

Mr. Brownlee asked Tracey McLaughlin, Executive Assistant, if anyone from the public had requested to speak. Ms. McLaughlin reported that no requests had been received. Mr. Brownlee asked if anyone present would like to speak. No comments were received.

Mr. Brownlee adjourned the Easter Seals Charter School Board of Directors meeting at 12:32pm.

Respectfully submitted,

Constance Yuschok

Constance Yuschok, Secretary
Easter Seals Charter School Board of Directors