



**EASTERSEALS CHARTER SCHOOL  
BOARD OF DIRECTORS MEETING  
MINUTES**

**12:00 PM**

**September 28, 2017**

**Easterseals C.R. 98A,B,C**

**Board Member(s) Present:** Jim Barocas, Tammy Borden, Linda Bradley, Pamela Browne, Lauren Burkhalter, Channing Coolidge, Melissa DeVriese, Myron Fottler, Pete Gamble, Robert Hennessey, Kelly Parsons Kwiatek, Becky Rutland, Paul Schandel, Steve Sevigny, Constance Yuschok.

**Honorary Board Member(s) Present:** Lonnie Brown, Gloria Cook, Sheryl Cook, Gene LaNier

**Staff Members Present:** Melissa Chesley, Stephanie Ellis, Bev Johnson, Dorothy Lefford, Tracey McLaughlin, Susan Moor

**The meeting of the Easterseals Charter School Board of Directors** was called to order at 12:10 pm by Kelly Parsons Kwiatek, Chair of the Board.

Ms. Kwiatek welcomed everyone and reminded them that the meeting was open to the public and would not be recorded.

**AUDIT COMMITTEE REPORT**

Ms. Kwiatek called on Robert Hennessey to give the Audit Committee report. Mr. Hennessey indicated that the Audit Committee had met and reviewed the audit results. Mr. Hennessey called on Duke Landorf, CFO of Easter Seals, to make any comments. Mr. Landorf indicated that the audit went well and that the results, if approved today, would be sent to Easterseals Inc. Mr. Landorf introduced Mr. John Olivari to provide the audit report to the Board of Directors. Mr. Olivari introduced Ryan Roberson, CPA, who assisted in the completion of the audit. Mr. Olivari provided a PowerPoint presentation to the Board of Directors with the audit results. He indicated that the audit was unmodified and no problems were identified. All members of the Board of Directors received a copy of the governance letter which indicated that there were no findings, no difficulties encountered in performing the audit, no disagreements with management, no management consultations with other independent accountants or other audit findings or issues to report to the Board of Directors.

Ms. Kwiatek reminded the Board of Directors that Easter Seals would email them a copy of the full audit.

**MOTION:** *A motion was made by Robert Hennessey to accept the annual audit report for the 12 month period ending June 30, 2017. This motion was seconded by Nancy-Ellen Otte and unanimously passed by the Easter Seals Charter School Board of Directors.*

**PUBLIC COMMENT**

Ms. Kwiatek asked Tracey McLaughlin, Executive Assistant, if anyone from the public had requested to speak. Ms. McLaughlin reported that no requests had been received. Ms. Kwiatek asked if anyone present would like to speak. No comments were received.

Ms. Kwiatek adjourned the Easterseals Charter School Board of Directors meeting at 12:19 PM.

Respectfully submitted,

*Constance Yuschok*

Constance Yuschok, Secretary  
Easterseals Charter School Board of Directors