Status	Response	Notify
Precautionary Measures/	Staff will immediately report if they or someone in their	Staff to notify immediate
Quarantine (per professional	household has been ordered to quarantine or if quarantine	supervisor
order)	has been recommended as a precautionary measure.	
		Supervisor will immediately notify
		via email Darryl Kimble, Ben
		Plawsky, and Director
		The taskforce will be updated at
		least weekly
Possible contact with a	If staff or someone in their household is symptomatic or	Staff to notify immediate
symptomatic person or	has been in possible direct contact with someone who	supervisor
confirmed COVID-19	has been diagnosed, they are to report it and guarantine	
	immediately.	Supervisor will immediately notify
		via email Darryl Kimble, Ben
		Plawsky, and Director
		The taskforce will be updated at
		least weekly
Displaying Symptoms/ Feeling	Any staff displaying symptoms should report it and not	Staff to notify immediate
ill .	report to work. Staff must be symptom-free for 24 hours	supervisor
	(no temp, fever, cough) before possibly able to return. If	l .
	they are displaying multiple symptoms or symptoms	Supervisor will immediately notify
	worsen after three days, we suggest staff seek medical	via email Darryl Kimble, Ben
	attention. If staff are out longer than three days, their	Plawsky, and Director
	absence follows FMLA protocol.	'
		The taskforce will be updated at
		least weekly
Testing/ Confirmed COVID-19	Staff should remain in contact with management, and if	Staff to notify Immediate
status	you or someone in your household is being tested, you	supervisor
	need to alert your management team immediately. When	
	the results come back, they will need to be submitted to	Supervisor will immediately notify
	benefits showing clearance before staff may return.	via email Darryl Kimble, Ben
		Plawsky, and Director
		The taskforce will be updated at
		least weekly.
i .		reast weekly.