Audits of Financial Statements

June 30, 2018 and 2017



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#### **Independent Auditor's Report**

To the Board of Directors Easter Seals Louisiana, Inc.

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Easter Seals Louisiana, Inc. (the Organization) which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Easter Seals Louisiana, Inc. as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of compensation, benefits, and other payments to agency head and the schedule of expenditures of federal awards as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for the purpose of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 25, 2018, on our consideration of Easter Seals Louisiana, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

A Professional Accounting Corporation

Metairie, LA September 25, 2018

### EASTER SEALS LOUISIANA, INC. Statements of Financial Position June 30, 2018 and 2017

|   | 2018 |           | 2017            |
|---|------|-----------|-----------------|
| Assets                                      |      |           |                 |
| Cash Used for Operations                    | \$   | 727,639   | \$<br>121,155   |
| Cash Equivalents Designated for Investments |      | 191,175   | 135,925         |
| Cash Designated for Capital Projects        |      | 487,455   | 672,197         |
| Accounts Receivable, Net                    |      | 1,059,548 | 1,442,325       |
| Prepaid Expenses and Deposits               |      | 110,349   | 26,033          |
| Investments - Board-Designated              |      | 1,481,411 | 1,466,403       |
| Unemployment Trust                          |      | 110,416   | 113,505         |
| Beneficial Interest in Asset Held by Others |      | 8,296     | 8,296           |
| Furniture and Equipment, Net                |      | 10,222    | 30,514          |
| Total Assets                                | \$   | 4,186,511 | \$<br>4,016,353 |
| Liabilities                                 |      |           |                 |
| Accounts Payable                            | \$   | 37,368    | \$<br>60,958    |
| Payroll Taxes Payable                       |      | 11,172    | 7,912           |
| Other Liabilities                           |      | 21,108    | 10,827          |
| Accrued Vacation                            |      | 25,701    | 24,906          |
| Total Liabilities                           |      | 95,349    | 104,603         |
| Net Assets                                  |      |           |                 |
| Unrestricted Net Assets                     |      |           |                 |
| Undesignated                                |      | 1,931,121 | 1,637,225       |
| Board-Designated                            |      | 2,160,041 | 2,274,525       |
| Total Net Assets                            |      | 4,091,162 | 3,911,750       |
| Total Liabilities and Net Assets            | \$   | 4,186,511 | \$<br>4,016,353 |

## EASTER SEALS LOUISIANA, INC. Statements of Activities and Changes in Net Assets For the Years Ended June 30, 2018 and 2017

|                                 | 2018            | 2017            |
|---------------------------------|-----------------|-----------------|
| Support and Revenue             |                 |                 |
| Program Revenue                 |                 |                 |
| Case Management                 | \$<br>6,303,242 | \$<br>6,600,229 |
| Mental Health Services          | 1,638,846       | 1,339,567       |
| System Point of Entry (SPOE)    | 1,500,532       | 1,450,285       |
| Integrated Community Engagement | 258,029         | 255,093         |
| Autism Services                 | 31,040          | 27,760          |
| Contributions and Other Revenue |                 |                 |
| Bingo Income                    | 604,894         | -               |
| Net Investment Gain             | 102,009         | 136,954         |
| Special Events                  | 101,460         | 123,938         |
| Contributions                   | 44,465          | 22,158          |
| Miscellaneous                   | 5,420           | 306,854         |
| Gain on Sale of Assets          | <br>-           | 16,651          |
| Total Support and Revenue       | <br>10,589,937  | 10,279,489      |
| Expenses                        |                 |                 |
| Program Services                |                 |                 |
| Case Management                 | 5,437,490       | 5,511,305       |
| Mental Health Services          | 1,851,897       | 1,598,211       |
| System Point of Entry (SPOE)    | 1,371,489       | 1,327,560       |
| Integrated Community Engagement | 257,743         | 241,000         |
| Direct Services                 | 17,116          | 19,300          |
| Support Services                |                 |                 |
| Management and General          | 759,017         | 821,652         |
| Fundraising                     | <br>715,773     | 118,974         |
| Total Expenses                  | <br>10,410,525  | 9,638,002       |
| Change in Net Assets            | 179,412         | 641,487         |
| Net Assets, Beginning of Year   | <br>3,911,750   | 3,270,263       |
| Net Assets, End of Year         | \$<br>4,091,162 | \$<br>3,911,750 |

## EASTER SEALS LOUISIANA, INC. Statement of Functional Expenses For the Year Ended June 30, 2018

|  |                                     | Program Services                                  |                                  |  |                           |   |  |  |  |  |  |  |
|--|-------------------------------------|---|----------------------------------|--|---------------------------|---|--|--|--|--|--|--|
|  |                                     | Mental Health Services                            |                                  |  |                           |   |  |  |  |  |  |  |
|  | Case<br>Management<br>(All Regions) | Integrated<br>Community<br>Engagement<br>(I & II) | Shreveport<br>Crisis<br>Services | Shreveport<br>Community<br>Psychiatric<br>Support<br>Treatment | Shreveport<br>Residential | Monroe<br>Intensive<br>Case<br>Management | Monroe<br>Disaster<br>Case<br>Management |  |  |  |  |  |
| Salaries and Employee Benefits                             | \$ 4,518,569                        | \$ 54,367   | \$ 183,747                       | \$ 166,417   | \$ 304,141                | \$ 324,997                                | \$ 385,551                               |  |  |  |  |  |
| Professional Fees and Contracted Services                  | 92,682                              | 4,426   | 21,434                           | 15,998   | 6,099                     | 26,211                                    | 4,683                                    |  |  |  |  |  |
| Cost of Sales  | -                                   | -   | -                                | -  | -                         | -   | -  |  |  |  |  |  |
| Supplies   | 64,514                              | 2,027   | 7,691                            | 5,806  | 25,598                    | 3,919                                     | 3,576                                    |  |  |  |  |  |
| Unemployment   | 15,129                              | 137   | 586                              | 600  | 1,497                     | 1,022                                     | 1,551                                    |  |  |  |  |  |
| Telecommunications   | 76,094                              | 733   | 7,877                            | 4,791  | 15,031                    | 7,581                                     | 9,177                                    |  |  |  |  |  |
| Postage and Shipping                                       | 14,807                              | -   | 555                              | -  | 288                       | 87  | 400                                      |  |  |  |  |  |
| Occupancy  | 253,985                             | -   | 27,863                           | -  | 86,469                    | 7,641                                     | 20,237                                   |  |  |  |  |  |
| Equipment Rent and Maintenance                             | 78,021                              | 212   | 7,850                            | 737  | 5,267                     | 4,598                                     | 7,752                                    |  |  |  |  |  |
| Printing, Publications, and Media                          | 1,978                               | -   | 294                              | 136  | -                         | -   | -  |  |  |  |  |  |
| Travel and Transportation                                  | 230,020                             | 2,624   | 7,566                            | 7,214  | 5,453                     | 29,104                                    | 12,827                                   |  |  |  |  |  |
| Licenses and Fees  | 1,800                               | -   | -                                | 600  | -                         | 600                                       | -  |  |  |  |  |  |
| Conferences and Meetings                                   | 1,946                               | -   | -                                | 812  | 64                        | 48  | 53                                       |  |  |  |  |  |
| Dues and Memberships                                       | -                                   | -   | -                                | -  | -                         | -   | -  |  |  |  |  |  |
| Specific Assistance  | -                                   | 177,177   | -                                | -  | -                         | -   | -  |  |  |  |  |  |
| Insurance  | 24,611                              | 10,653  | 1,130                            | 808  | 3,273                     | 1,792                                     | 2,465                                    |  |  |  |  |  |
| Auditing Fees  | -                                   | -   | 6,196                            | -  | -                         | -   | -  |  |  |  |  |  |
| Bad Debt Expense (Recovery)                                | 29,167                              | -   | -,                               | 39,533   | -                         | 22.220                                    | (8,941)                                  |  |  |  |  |  |
| Staff Training and Development                             | 1,763                               | -   | -                                | -  | 275                       | 74  | -  |  |  |  |  |  |
| Miscellaneous  | 21,803                              | 4,885   | 1,696                            | 1,423  | 2,647                     | 1,555                                     | 2,045                                    |  |  |  |  |  |
| Depreciation   | 10,601                              | 502   | 536                              | 478  | 891                       | 843                                       | 862                                      |  |  |  |  |  |
| Total Functional Expenses                                  | 5,437,490                           | 257,743   | 275,021                          | 245,353  | 456,993                   | 432,292                                   | 442,238                                  |  |  |  |  |  |
| National Membership Dues                                   |                                     | -   | -                                | -  | -                         | -   | -  |  |  |  |  |  |
| Total Functional Expenses with<br>National Membership Dues | \$ 5,437,490                        | \$ 257,743  | \$ 275,021                       | \$ 245,353   | \$ 456,993                | \$ 432,292                                | \$ 442,238                               |  |  |  |  |  |

## EASTER SEALS LOUISIANA, INC. Statement of Functional Expenses (Continued) For the Year Ended June 30, 2018

|  | Program Services                          |                    |                               | Support                      | Services    |                               |               |
|--|---|--------------------|-------------------------------|------------------------------|-------------|-------------------------------|---------------|
|  | System Point<br>of Entry<br>(All Regions) | Direct<br>Services | Program<br>Services<br>Totals | Management<br>and<br>General | Fundraising | Support<br>Services<br>Totals | Total         |
| Salaries and Employee Benefits                             | \$ 1,019,703                              | \$-                | \$ 6,957,492                  | \$ 557,625                   | \$ 116,318  | \$ 673,943                    | \$ 7,631,435  |
| Professional Fees and Contracted Services                  | 12,345                                    | -                  | 183,878                       | 54,156                       | 7,350       | 61,506                        | 245,384       |
| Cost of Sales  | -   | -                  | -                             | -                            | 479,666     | 479,666                       | 479,666       |
| Supplies   | 47,049                                    | 40                 | 160,220                       | 12,841                       | 40,132      | 52,973                        | 213,193       |
| Unemployment   | 2,919                                     | -                  | 23,441                        | 2,398                        | 275         | 2,673                         | 26,114        |
| Telecommunications   | 28,549                                    | -                  | 149,833                       | 8,228                        | 454         | 8,682                         | 158,515       |
| Postage and Shipping                                       | 15,110                                    | -                  | 31,247                        | 1,426                        | 37          | 1,463                         | 32,710        |
| Occupancy  | 104,375                                   | -                  | 500,570                       | 30,502                       | 37,000      | 67,502                        | 568,072       |
| Equipment Rent and Maintenance                             | 32,308                                    | -                  | 136,745                       | 9,541                        | 344         | 9,885                         | 146,630       |
| Printing, Publications, and Media                          | 467                                       | -                  | 2,875                         | 67                           | 1,918       | 1,985                         | 4,860         |
| Travel and Transportation                                  | 69,192                                    | -                  | 364,000                       | 22,285                       | 2,627       | 24,912                        | 388,912       |
| Licenses and Fees  | -   | -                  | 3,000                         | -                            | 5,017       | 5,017                         | 8,017         |
| Conferences and Meetings                                   | 1,483                                     | -                  | 4,406                         | 5,027                        | 14,964      | 19,991                        | 24,397        |
| Dues and Memberships                                       | 46  | -                  | 46                            | 1,039                        | -           | 1,039                         | 1,085         |
| Specific Assistance  | -   | 17,037             | 194,214                       | -                            | -           | -                             | 194,214       |
| Insurance  | 5,610                                     | 10                 | 50,352                        | 622                          | 900         | 1,522                         | 51,874        |
| Auditing Fees  | 19,804                                    | -                  | 26,000                        | 7,256                        | -           | 7,256                         | 33,256        |
| Bad Debt Expense   | -   | -                  | 81,979                        | -                            | -           | -                             | 81,979        |
| Staff Training and Development                             | 884                                       | -                  | 2,996                         | -                            | -           | -                             | 2,996         |
| Miscellaneous  | 8,971                                     | -                  | 45,025                        | 1,039                        | 7,376       | 8,415                         | 53,440        |
| Depreciation   | 2,674                                     | 29                 | 17,416                        | 1,481                        | 1,395       | 2,876                         | 20,292        |
| Total Functional Expenses                                  | 1,371,489                                 | 17,116             | 8,935,735                     | 715,533                      | 715,773     | 1,431,306                     | 10,367,041    |
| National Membership Dues                                   |   | -                  | -                             | 43,484                       | -           | 43,484                        | 43,484        |
| Total Functional Expenses with<br>National Membership Dues | \$ 1,371,489                              | \$ 17,116          | \$ 8,935,735                  | \$ 759,017                   | \$ 715,773  | \$ 1,474,790                  | \$ 10,410,525 |

## EASTER SEALS LOUISIANA, INC. Statement of Functional Expenses For the Year Ended June 30, 2017

|  |                                     | Program Services |                       |         |   |         |                           |        |   |                |    |  |    |         |
|--|-------------------------------------|------------------|-----------------------|---------|---|---------|---------------------------|--------|---|----------------|----|--|----|---------|
|  |                                     |                  |                       |         |   |         |                           | N      | lental I                                  | Health Service | es |  |    |         |
|  | Case<br>Management<br>(All Regions) |                  | Management Engagement |         | Shreveport<br>Community<br>Shreveport Psychiatric<br>Crisis Support<br>Services Treatment |         | Shreveport<br>Residential |        | Monroe<br>Intensive<br>Case<br>Management |                | I  | Monroe<br>Disaster<br>Case<br>nagement |    |         |
| Salaries and Employee Benefits                             | \$ 4,5                              | 554,351          | \$                    | 55,648  | \$  | 184,626 | \$                        | 51,170 | \$  | 234,911        | \$ | 260,959                                | \$ | 425,903 |
| Professional Fees and Contracted Services                  |                                     | 88,104           |                       | 398     |   | 29,292  |                           | 3,909  |   | 5,172          |    | 11,709                                 |    | 6,167   |
| Supplies   |                                     | 79,250           |                       | 3,420   |   | 12,453  |                           | 1,590  |   | 16,936         |    | 2,590                                  |    | 12,514  |
| Telecommunications   |                                     | 101,059          |                       | 419     |   | 13,276  |                           | 2,189  |   | 9,297          |    | 6,695                                  |    | 10,018  |
| Postage and Shipping                                       |                                     | 15,397           |                       | 27      |   | 507     |                           | -      |   | 396            |    | 113                                    |    | 456     |
| Occupancy  |                                     | 256,210          |                       | -       |   | 24,933  |                           | -      |   | 96,915         |    | 7,407                                  |    | 19,942  |
| Equipment Rent and Maintenance                             |                                     | 52,724           |                       | 2,821   |   | 1,735   |                           | -      |   | 638            |    | 3,369                                  |    | 5,807   |
| Printing, Publications, and Media                          |                                     | 6,850            |                       | 18      |   | 512     |                           | 37     |   | 193            |    | 130                                    |    | 64      |
| Travel and Transportation                                  |                                     | 244,898          |                       | 1,320   |   | 3,632   |                           | 3,175  |   | 2,895          |    | 23,858                                 |    | 13,023  |
| Conferences and Meetings                                   |                                     | 1,809            |                       | -       |   | 212     |                           | 182    |   | 94             |    | 406                                    |    | 51      |
| Dues and Memberships                                       |                                     | 130              |                       | -       |   | -       |                           | -      |   | -              |    | -                                      |    | -       |
| Specific Assistance  |                                     | -                |                       | 148,861 |   | -       |                           | -      |   | -              |    | -                                      |    | -       |
| Insurance  |                                     | 30,086           |                       | 1,316   |   | 1,493   |                           | 489    |   | 2,056          |    | 1,943                                  |    | 2,888   |
| Interest   |                                     | -                |                       | -       |   | -       |                           | -      |   | -              |    | -                                      |    | -       |
| Auditing Fees  |                                     | -                |                       | -       |   | -       |                           | -      |   | -              |    | -                                      |    | -       |
| Bad Debt Expense   |                                     | 33,393           |                       | -       |   | -       |                           | 12,116 |   | -              |    | 26,576                                 |    | 21,345  |
| Staff Training and Development                             |                                     | 4,469            |                       | -       |   | 73      |                           | 10     |   | 372            |    | 157                                    |    | 97      |
| Miscellaneous  |                                     | 22,032           |                       | 25,854  |   | (351)   |                           | 1,507  |   | 5,311          |    | 1,886                                  |    | 2,129   |
| Depreciation   |                                     | 20,543           |                       | 898     |   | 1,019   |                           | 334    |   | 1,404          |    | 1,327                                  |    | 1,972   |
| Total Functional Expenses                                  | 5,5                                 | 511,305          |                       | 241,000 |   | 273,412 |                           | 76,708 |   | 376,590        |    | 349,125                                |    | 522,376 |
| National Membership Dues                                   |                                     | -                |                       | -       |   | -       |                           | -      |   | -              |    | -                                      |    |         |
| Total Functional Expenses with<br>National Membership Dues | \$ 5,5                              | 511,305          | \$                    | 241,000 | \$  | 273,412 | \$                        | 76,708 | \$  | 376,590        | \$ | 349,125                                | \$ | 522,376 |

## EASTER SEALS LOUISIANA, INC. Statement of Functional Expenses (Continued) For the Year Ended June 30, 2017

|  | <br>Program                          | Services |                    |    | Support Services              |    |                              |    |            |                               |                 |
|--|--------------------------------------|----------|--------------------|----|-------------------------------|----|------------------------------|----|------------|-------------------------------|-----------------|
|  | stem Point<br>of Entry<br>I Regions) |          | Direct<br>Services |    | Program<br>Services<br>Totals | N  | lanagement<br>and<br>General | Fu | Indraising | Support<br>Services<br>Totals | Total           |
| Salaries and Employee Benefits                             | \$<br>974,410                        | \$       | -                  | \$ | 6,741,978                     | \$ | 552,494                      | \$ | 74,072     | \$<br>626,566                 | \$<br>7,368,544 |
| Professional Fees and Contracted Services                  | 9,454                                |          | -                  |    | 154,205                       |    | 69,006                       |    | 437        | 69,443                        | 223,648         |
| Supplies   | 39,094                               |          | 49                 |    | 167,896                       |    | 27,273                       |    | 8,832      | 36,105                        | 204,001         |
| Telecommunications   | 38,565                               |          | -                  |    | 181,518                       |    | 9,141                        |    | 461        | 9,602                         | 191,120         |
| Postage and Shipping                                       | 14,773                               |          | -                  |    | 31,669                        |    | 2,609                        |    | 152        | 2,761                         | 34,430          |
| Occupancy  | 105,544                              |          | -                  |    | 510,951                       |    | 21,647                       |    | -          | 21,647                        | 532,598         |
| Equipment Rent and Maintenance                             | 24,448                               |          | -                  |    | 91,542                        |    | 5,901                        |    | -          | 5,901                         | 97,443          |
| Printing, Publications, and Media                          | 1,662                                |          | -                  |    | 9,466                         |    | 908                          |    | 3,210      | 4,118                         | 13,584          |
| Travel and Transportation                                  | 70,643                               |          | 4,396              |    | 367,840                       |    | 35,536                       |    | 5,860      | 41,396                        | 409,236         |
| Conferences and Meetings                                   | 788                                  |          | 263                |    | 3,805                         |    | 7,339                        |    | 10,965     | 18,304                        | 22,109          |
| Dues and Memberships                                       | 12                                   |          | -                  |    | 142                           |    | 2,259                        |    | -          | 2,259                         | 2,401           |
| Specific Assistance  | -                                    |          | 13,987             |    | 162,848                       |    | -                            |    | -          | · -                           | 162,848         |
| Insurance  | 7,249                                |          | 515                |    | 48,035                        |    | 4,486                        |    | 650        | 5,136                         | 53,171          |
| Interest   | -                                    |          | -                  |    | -,                            |    | 954                          |    | -          | 954                           | 954             |
| Auditing Fees  | 11,425                               |          | -                  |    | 11,425                        |    | 22,286                       |    | -          | 22,286                        | 33,711          |
| Bad Debt Expense   | _                                    |          | -                  |    | 93,430                        |    | -                            |    | -          | -                             | 93,430          |
| Staff Training and Development                             | 1,363                                |          | -                  |    | 6,541                         |    | -                            |    | 82         | 82                            | 6,623           |
| Miscellaneous  | 23,181                               |          | 19                 |    | 81,568                        |    | 9,546                        |    | 13,809     | 23,355                        | 104,923         |
| Depreciation   | <br>4,949                            |          | 71                 |    | 32,517                        |    | 3,063                        |    | 444        | 3,507                         | 36,024          |
| Total Functional Expenses                                  | 1,327,560                            |          | 19,300             |    | 8,697,376                     |    | 774,448                      |    | 118,974    | 893,422                       | 9,590,798       |
| National Membership Dues                                   | <br>-                                |          | -                  |    | -                             |    | 47,204                       |    | -          | 47,204                        | 47,204          |
| Total Functional Expenses with<br>National Membership Dues | \$<br>1,327,560                      | \$       | 19,300             | \$ | 8,697,376                     | \$ | 821,652                      | \$ | 118,974    | \$<br>940,626                 | \$<br>9,638,002 |

## EASTER SEALS LOUISIANA, INC. Statements of Cash Flows For the Years Ended June 30, 2018 and 2017

|   | -  | 2018      | 2017          |
|---|----|-----------|---------------|
| Cash Flows from Operating Activities                |    |           |               |
| Change in Net Assets                                | \$ | 179,412   | \$<br>641,487 |
| Adjustments to Reconcile Change in Net Assets to    |    |           |               |
| Net Cash Provided by (Used in) Operating Activities |    |           |               |
| Depreciation  |    | 20,292    | 36,024        |
| Bad Debt Expense                                    |    | 81,979    | 93,430        |
| Net Realized and Unrealized Gain on Investments     |    | (50,233)  | (112,838)     |
| Realized Gain from Sale of Land                     |    | -         | (16,651)      |
| (Increase) Decrease in Operating Assets             |    |           |               |
| Cash Equivalents Designated for Investments         |    | (55,250)  | (64,111)      |
| Cash Designated for Capital Projects                |    | 184,742   | 598           |
| Accounts Receivable                                 |    | 300,798   | (482,465)     |
| Prepaid Expenses and Deposits                       |    | (84,316)  | (1,534)       |
| Unemployment Trust                                  |    | 3,089     | (6,408)       |
| Increase (Decrease) in Operating Liabilities        |    |           |               |
| Accounts Payable                                    |    | (23,590)  | (12,707)      |
| Payroll Taxes Payable                               |    | 3,260     | 7,912         |
| Other Liabilities                                   |    | 10,281    | 3,143         |
| Accrued Vacation                                    |    | 795       | (129,802)     |
| Net Cash Provided by (Used in) Operating Activities |    | 571,259   | (43,922)      |
| Cash Flows from Investing Activities                |    |           |               |
| Purchases of Investments                            |    | (410,940) | (691,473)     |
| Proceeds from Sales of Investments                  |    | 446,165   | 742,190       |
| Proceeds from Sale of Land                          |    | -         | 32,869        |
| Net Cash Provided by Investing Activities           |    | 35,225    | 83,586        |
| Net Increase in Cash Used for Operations            |    | 606,484   | 39,664        |
| Cash Used for Operations, Beginning of Year         |    | 121,155   | 81,491        |
| Cash Used for Operations, End of Year               | \$ | 727,639   | \$<br>121,155 |
| Supplemental Disclosure of Cash Flow Information    |    |           |               |
| Cash Paid for Interest                              | \$ | -         | \$<br>954     |

#### **Notes to Financial Statements**

### Note 1. Nature of Activities

Easter Seals Louisiana, Inc. (the Organization), is a nonprofit, community-based healthcare agency organized under the laws of the State of Louisiana. The mission of the Organization is to help children and adults with disabilities, and their families, obtain, and effectively utilize resources necessary to lead more independent and purposeful lives. The Organization maintains programs and services that create an acceptance toward people with disabilities through the following: Camperships, Equipment Loans and Specific Assistance, Support Coordination (Case Management), Mental Health Services, and Early Intervention Services.

#### Note 2. Summary of Significant Accounting Policies

#### **Organization and Income Taxes**

The Organization is a nonprofit corporation organized under the laws of the State of Louisiana in 1951. It is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and qualifies as an organization that is not a private foundation as defined in Section 509(a) of the code. It is also exempt from Louisiana income tax under the authority of Louisiana Revised Statute (LRS) 47:121(5).

#### **Basis of Accounting**

The Organization prepares its financial statements in accordance with accounting principles generally accepted in the United States of America, involving the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

#### **Basis of Presentation**

The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958, *Not-For-Profit Entities.* Accordingly, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The Organization has no temporarily or permanently restricted net assets.

#### Cash Flow Information

The Organization considers all short-term investments with an original maturity of three months or less to be cash equivalents. The Organization did not make any cash payments for income taxes during the years ended June 30, 2018 and 2017.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Notes to Financial Statements**

#### Note 2. Summary of Significant Accounting Policies (Continued)

#### **Unconditional Promises to Give**

Contributions are recognized when the donor makes a promise to give that is, in substance, unconditional. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

#### Contributions

Contributions are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions. Support that is restricted by a donor is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities and changes in net assets as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

#### Accounts Receivable

The Organization provides services under contracts entered into with various state and federal agencies. Accounts receivable include amounts billed under these contracts and amounts due from patients for services provided.

A major portion of the accounts receivable balances as of June 30, 2018 and 2017 is from the Louisiana Department of Health and Hospitals. Management closely monitors outstanding accounts receivable and estimates an allowance for uncollectible receivables based on prior experience. Balances that are determined to be uncollectible are written off. As of June 30, 2018 and 2017, the allowance for uncollectible receivables was \$56,143 and \$17,059, respectively.

#### **Furniture and Equipment**

Furniture and equipment is recorded at cost. Repairs and maintenance are charged to expense as incurred; major renewals and replacements and betterments of \$1,000 or greater are capitalized. Depreciation is computed on the straight-line method over the estimated useful life of each asset which ranges from five to seven years. Donated property is recorded at its fair market value at the date of donation.

#### Allocated Expenses

The costs of providing the various programs and other activities are summarized in the statements of functional expenses. Certain expenses have been allocated among the programs and supporting services based on management's estimate of the costs involved.

#### Notes to Financial Statements

## Note 2. Summary of Significant Accounting Policies (Continued)

#### **Recent Accounting Pronouncements**

In August 2016, the FASB issued Accounting Standards Update (ASU) 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*, which simplifies and improves how a not-for-profit organization classifies its net assets, as well as the information it presents in financial statements and notes about its liquidity, financial performance, and cash flows. Among other changes, the ASU replaces the three current classes of net assets with two new classes, "net assets with donor restrictions" and "net assets without donor restrictions", and expands disclosures about the nature and amount of any donor restrictions. ASU 2016-14 is effective for annual periods beginning after December 15, 2017 and interim periods within fiscal years beginning after December 15, 2018, with early adoption permitted. The Organization is currently evaluating the impact the adoption of this guidance will have on its financial statements.

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers* (*Topic 606*), requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in U.S. generally accepted accounting principles (U.S. GAAP) when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. In August 2015, the FASB issued ASU 2015-14 which defers the effective date of ASU 2014-09 one year making it effective for annual reporting periods beginning after December 15, 2018. The Organization has not yet selected a transition method and is currently evaluating the effect that the standard will have on the financial statements.

In February 2016, the FASB issued ASU 2016-02, *Leases (Topic 842)*. The guidance in this ASU supersedes the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the balance sheet for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the income statement. The new standard is effective for fiscal years beginning after December 15, 2019, including interim periods within those fiscal years. The Organization is currently evaluating the impact the adoption of this guidance will have on its financial statements.

#### Note 3. Unemployment Services Trust

The Organization self-insures for unemployment expenses via the Unemployment Services Trust (the Trust). The Trust balance per contract would be fully refunded to the Organization upon payment of all outstanding unemployment claims. The balance of the Trust is based on the gross balance of the account less an estimate of actual claims. The net recorded balance as of June 30, 2018 and 2017, was \$110,416 and \$113,505, respectively.

#### **Notes to Financial Statements**

### Note 4. Investments

Investments are summarized as follows at June 30, 2018 and 2017:

| 2018                                   | Cost               | Fa | air Market<br>Value |
|--|--------------------|----|---------------------|
| Common Stocks                          | \$<br>663,330      | \$ | 642,927             |
| Equity Mutual Funds<br>Corporate Bonds | 171,839<br>359,754 |    | 195,652<br>353,760  |
| Bond Mutual Funds                      | 299,991            |    | 289,072             |
| Total                                  | \$<br>1,494,914    | \$ | 1,481,411           |
| _2017                                  | Cost               | F  | air Market<br>Value |
| Common Stocks                          | \$<br>567,257      | \$ | 678,783             |
| Equity Mutual Funds                    | 178,676            |    | 196,875             |
| Corporate Bonds                        | 309,828            |    | 315,606             |
| Bond Mutual Funds                      | 277,326            |    | 275,139             |
| Total                                  | \$<br>1,333,087    | \$ | 1,466,403           |

The following schedule summarizes the investment gain shown in the statements of activities and changes in net assets for the years ended June 30, 2018 and 2017:

|   | 2018          | 2017          |
|---|---------------|---------------|
| Interest and Dividend Income, Net of Expenses | \$<br>51,776  | \$<br>24,116  |
| Unrealized and Realized Gain, Net             | <br>50,233    | 112,838       |
| Net Investment Gain                           | \$<br>102,009 | \$<br>136,954 |

#### **Notes to Financial Statements**

#### Note 5. Fair Value Measurements

FASB ASC Topic 820 defines fair value, establishes a framework for measuring fair value, and expands disclosure about fair value. Fair value concepts are applied in recording investments. FASB ASC Topic 820 establishes a fair value hierarchy which prioritizes inputs to the valuation techniques used to measure fair value. The term "inputs" refers broadly to the assumptions that market participants would use in pricing an asset or liability. Inputs may be based on independent market data (observable inputs) or they may be internally developed (unobservable inputs). The fair value hierarchy prioritizes the inputs to the valuation techniques used to measure fair value hierarchy prioritizes the inputs to the valuation techniques used to measure fair value hierarchy prioritizes the inputs to the valuation techniques used to measure fair value hierarchy prioritizes the inputs to the valuation techniques used to measure fair value into three broad categories. These categories include: Level 1, unadjusted quoted prices in active markets for identical assets or liabilities; Level 2, directly or indirectly observable inputs other than quoted prices for the asset or liability, such as quoted market prices for similar assets or liabilities; and Level 3, unobservable inputs for use when little or no market data exists, therefore, requiring an entity to develop its own assumptions.

The asset's fair value measurement level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The market approach is used for valuing common stocks, equity mutual funds, and bond mutual funds, which are all classified within Level 1 of the fair value hierarchy. The remainder of the Organization's investment portfolio consists of corporate bonds, which may not trade on a daily basis. Corporate bonds are generally valued based upon quoted market prices from brokers and dealers, which represent fair value, and are classified within Level 2, or Level 1 if a more active market exists for the bonds.

These methods may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

#### **Notes to Financial Statements**

### Note 5. Fair Value Measurements (Continued)

Assets measured at fair value are comprised of the following as of June 30, 2018 and 2017:

|                     |    |             | Based on       |             |    |           |              |          |  |  |
|---------------------|----|-------------|----------------|-------------|----|-----------|--------------|----------|--|--|
|                     |    |             |                | Quoted      |    | Other     |              |          |  |  |
|                     | Тс | otal Assets | I              | Prices in   | Ob | servable  | Unobservable |          |  |  |
|                     | M  | easured at  | Act            | ive Markets |    | Inputs    | I            | Inputs   |  |  |
| 2018                | F  | air Value   |                | (Level 1)   | (I | _evel 2)  | (L           | .evel 3) |  |  |
| Common Stocks       | \$ | 642,927     | \$             | 642,927     | \$ | -         | \$           | -        |  |  |
| Equity Mutual Funds |    | 195,652     |                | 195,652     |    | -         |              | -        |  |  |
| Corporate Bonds     |    | 353,760     |                | 304,444     |    | 49,316    |              | -        |  |  |
| Bond Mutual Funds   |    | 289,072     |                | 289,072     |    | -         |              | -        |  |  |
| Total               | \$ | 1,481,411   | \$             | 1,432,095   | \$ | 49,316    | \$           |          |  |  |
|                     |    |             |                |             | В  | ased on   |              |          |  |  |
|                     |    |             |                | Quoted      |    | Other     |              |          |  |  |
|                     | Т  | otal Assets |                |             |    | oservable | Unobservable |          |  |  |
|                     | Μ  | easured at  | Active Markets |             |    | Inputs    |              | Inputs   |  |  |
| 2017                | F  | Fair Value  |                | (Level 1)   | (  | Level 2)  | (            | _evel 3) |  |  |
| Common Stocks       | \$ | 678,783     | \$             | 678,783     | \$ | -         | \$           | -        |  |  |
| Equity Mutual Funds |    | 196,875     |                | 196,875     |    | -         |              | -        |  |  |
| Corporate Bonds     |    | 315,606     |                | 191,568     |    | 124,038   |              | -        |  |  |
| Bond Mutual Funds   |    | 275,139     |                | 275,139     |    | -         |              | -        |  |  |
| Total               | \$ | 1,466,403   | \$             | 1,342,365   | \$ | 124,038   | \$           | -        |  |  |

#### Note 6. Board-Designated Endowment

In May 2013, an endowment fund was established by the Board of Directors in the form of investments with the purpose of providing perpetual financial support to the Organization. As required by U.S. GAAP, net assets associated with endowment funds are classified and reported based on the existence or absence of restrictions imposed by a donor. The funds in the investment portfolio are not anticipated to be utilized for the daily operations of the Organization, and as such, are invested over a long-term investment horizon. The endowment fund uses a total-return based spending policy, which means that it will fund distributions from net investment income, net realized capital gains, and proceeds from the sale of investments. A distribution of fund assets is permitted to the extent that such distributions do not exceed a level that would erode the portfolio's real assets over time. As of June 30, 2018 and 2017, no appropriations have been made from the endowment.

#### **Notes to Financial Statements**

#### Note 6. Board-Designated Endowment (Continued)

The investment strategy of the portfolio is to provide for capital appreciation over the long-term, deploying a moderate growth investment objective. The portfolio is managed in a way that reflects an above average risk tolerance and the ability to accept higher levels of volatility while seeking to achieve annual returns of 5% to 8% above the rate of inflation. In order to accomplish this, the investment advisor is instructed to invest the portfolio using an allocation of both equities and fixed income securities. With regards to equity securities held in the portfolio, the investment manager is not restricted in its selection of securities. However, the Organization retains the right to request the divestiture of any security it may find objectionable. With regards to fixed income securities, securities which are deemed suitable for the portfolio will be of investment grade and represent obligations of the U.S. Government or its agencies and/or domestic corporations.

To implement the investment strategy outlined above, the investment manager will invest the portfolio as follows:

| Asset Class               | Strategic % | Minimum | Maximum |
|---------------------------|-------------|---------|---------|
| Cash and Cash Equivalents | 5%          | 0%      | 5%      |
| Fixed Income              | 30%         | 20%     | 50%     |
| Equities                  | 65%         | 50%     | 80%     |

Endowment fund net asset composition by type of fund as of June 30, 2018 and 2017 are as follows:

| 2018                               | Unrestricted | Temporarily<br>Restricted | Permanently<br>Restricted | Total<br>Endowment<br>Fund<br>Net Assets |
|------------------------------------|--------------|---------------------------|---------------------------|--|
| Board-Designated<br>Endowment Fund | \$ 1,672,586 | \$-                       | \$-                       | \$ 1,672,586                             |
| Total                              | \$ 1,672,586 | \$-                       | \$-                       | \$ 1,672,586                             |
|                                    |              |                           |                           | Total<br>Endowment                       |
|                                    |              | Temporarily               | Permanently               | Fund                                     |
| 2017                               | Unrestricted | Restricted                | Restricted                | Net Assets                               |
| Board-Designated<br>Endowment Fund | \$ 1,602,328 | \$-                       | \$-                       | \$ 1,602,328                             |
| Total                              | \$ 1,602,328 | \$-                       | \$-                       | \$ 1,602,328                             |

#### **Notes to Financial Statements**

### Note 6. Board-Designated Endowment (Continued)

Changes in endowment fund net assets for the years ended June 30, 2018 and 2017, were as follows:

| 2018                                 | Unrestricted | Temporarily<br>Restricted | Permanently<br>Restricted | Total<br>Endowment<br>Fund<br>Net Assets |
|--------------------------------------|--------------|---------------------------|---------------------------|--|
| Net Assets, Beginning of Year        | \$ 1,602,328 | \$ -                      | \$-                       | \$ 1,602,328                             |
| Contributions<br>Investment Earnings | -            | -                         | -                         | -  |
| Unrealized and Realized Gain, Net    | 50,233       | -                         | -                         | 50,233                                   |
| Dividends and Interest               | 35,180       | -                         | -                         | 35,180                                   |
| Appropriated for Expenditure         | -            | -                         | -                         | -  |
| Investment Expense                   | (15,155)     | -                         | -                         | (15,155)                                 |
| Net Assets, End of Year              | \$ 1,672,586 | \$-                       | \$-                       | \$ 1,672,586                             |
|                                      |              |                           |                           | Total<br>Endowment                       |
|                                      |              | Temporarily               | Permanently               | Fund                                     |
| 2017                                 | Unrestricted | Restricted                | Restricted                | Net Assets                               |
| Net Assets, Beginning of Year        | \$ 1,476,095 | \$-                       | \$-                       | \$ 1,476,095                             |
| Contributions<br>Investment Earnings | -            | -                         | -                         | -  |
| Unrealized and Realized Gain, Net    | 112,838      | -                         | -                         | 112,838                                  |
| Dividends and Interest               | 26,274       | -                         | -                         | 26,274                                   |
| Appropriated for Expenditure         | -            | -                         | -                         | -  |
| Investment Expense                   | (12,879)     | -                         | -                         | (12,879)                                 |
| Net Assets, End of Year              | \$ 1,602,328 | \$ -                      | \$-                       | \$ 1,602,328                             |

#### Note 7. Beneficial Interest in Asset Held by Others

During the year ended June 30, 2015, the Organization was made aware of a gift annuity contract entered into by a donor wherein the Organization is to receive 75% of the remainder. As of June 30, 2018 and 2017, the balance estimated to be received by the Organization was \$8,296.

#### **Notes to Financial Statements**

#### Note 8. Uncertain Tax Positions

Accounting principles generally accepted in the United States of America provide accounting and disclosure guidance about positions taken by an entity in its tax returns that might be uncertain. The Organization believes that it has appropriate support for any tax positions taken, and management has determined that there are no uncertain tax positions that are material to the financial statements.

Penalties and interest assessed by income taxing authorities, if any, would be included in income tax expense.

#### Note 9. Furniture and Equipment

The following is a summary of furniture and equipment at June 30, 2018 and 2017:

|  | 2018                    | 2017                    |
|--|-------------------------|-------------------------|
| Furniture and Fixtures<br>Office Equipment | \$<br>54,396<br>237,215 | \$<br>54,396<br>237,215 |
| Total Furniture and Equipment              | 291,611                 | 291,611                 |
| Less: Accumulated Depreciation             | <br>(281,389)           | (261,097)               |
| Total Furniture and Equipment, Net         | \$<br>10,222            | \$<br>30,514            |

Depreciation expense was \$20,292 and \$36,024, for the years ended June 30, 2018 and 2017, respectively.

#### Note 10. Operating Leases

The Organization leases certain office facilities in New Orleans, Shreveport, Covington, Monroe, Alexandria, and Thibodaux. The payments on the leases range from \$348 to \$11,480 per month. Rent expense related to operating leases was approximately \$543,000 and \$512,000, for the years ended June 30, 2018 and 2017, respectively.

#### **Notes to Financial Statements**

#### Note 10. Operating Leases (Continued)

The future minimum lease payments under the above described non-cancelable leases are as follows:

| Years Ending<br>June 30, | Amount     |
|--------------------------|------------|
| 2019                     | \$ 460,223 |
| 2020                     | 235,980    |
| 2021                     | 184,560    |
| 2022                     | 58,060     |
| Total                    | \$ 938,823 |

#### Note 11. Line of Credit

The Organization has a \$500,000 revolving bank line of credit. Interest is payable at the prime rate, plus 1.25% points, with a floor of 5.25%. The interest rate was 5.75% and 5.50% as of June 30, 2018 and 2017, respectively. All unpaid interest and principal is due on April 12, 2019. The loan is secured with receivables and property, furniture, and equipment. There was no outstanding balance on the line of credit as of June 30, 2018 and 2017.

#### Note 12. Net Assets

As further explained in Note 6, a portion of the unrestricted net assets has been designated by the Board of Directors to be used for specific purposes. Designations are voluntary board-approved segregations of unrestricted net assets for specific purposes and are used as an aid in planning future expenditures and investing. Information regarding the components of unrestricted net assets at June 30, 2018 and 2017, is as follows:

|                                 | 2018            | 2017            |
|---------------------------------|-----------------|-----------------|
| Undesignated Net Assets         | \$<br>1,931,121 | \$<br>1,637,225 |
| Designated Net Assets           |                 |                 |
| Designated for Endowment        | 1,672,586       | 1,602,328       |
| Designated for Capital Projects | <br>487,455     | 672,197         |
| Total Designated Net Assets     | <br>2,160,041   | 2,274,525       |
| Total Unrestricted Net Assets   | \$<br>4,091,162 | \$<br>3,911,750 |

#### **Notes to Financial Statements**

#### Note 13. Related Party Transactions

The Organization is affiliated with Easter Seals, Inc. (Easter Seals) and pays an annual membership fee. For the years ended June 30, 2018 and 2017, the fee was \$43,484 and \$47,204, respectively. Easter Seals provides supplies for certain campaigns and charges the Organization for those supplies. Easter Seals also remits to the Organization contributions collected on behalf of the Organization. There was \$-0- and \$3,198 due to the Organization as of June 30, 2018 and 2017, respectively.

#### Note 14. Significant Contracts and Grants

For the years ended June 30, 2018 and 2017, approximately \$5,849,000 and \$6,099,000, respectively, of contract revenue was from the State of Louisiana Department of Health and Hospitals acting as a Medicaid fiscal intermediary, and approximately \$1,501,000 and \$1,450,000, respectively, of contract revenue was from the State of Louisiana Department of Health and Hospitals acting as a pass-through entity for federal grants. The State of Louisiana provides annual contracts to the Organization which grant the State of Louisiana the right to audit program accounts and activities. The State, acting as the Medicaid intermediary for Medicaid patients, reimburses services rendered to Medicaid program beneficiaries under an allowable cost reimbursement formula that is subject to audit and retroactive adjustments. Management believes that the Organization is in compliance with the provisions of these contracts and grants and that the findings of an audit, if any, would not have a material impact on the financial statements.

#### Note 15. Pension Plan

The Organization sponsors a defined contribution profit sharing plan covering substantially all employees of the Organization who have one year of eligible service. The plan provided for contributions by the Organization equal to 2% of eligible compensation for each eligible employee for the years ended June 30, 2018 and 2017. The Organization incurred contribution expense of \$90,334 and \$85,421, for the years ended June 30, 2018 and 2017, respectively.

## Note 16. Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the statements of activities and changes in net assets. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### Notes to Financial Statements

#### Note 17. Risk Management

The Organization is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses; natural disasters; and employee health and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters. There were no settled claims that exceeded this commercial coverage during the years ended June 30, 2018 and 2017.

#### Note 18. Concentrations of Credit Risk

The Organization periodically maintains cash in bank accounts in excess of the insured limit provided of \$250,000 provided for by the U.S. Federal Deposit Insurance Corporation (FDIC). The Organization has not experienced any losses and does not believe that significant credit risk exists as a result of this practice.

At June 30, 2018, the Organization held approximately \$594,000 in excess of FDIC limits.

### Note 19. Subsequent Events

Management has evaluated subsequent events through the date that the financial statements were available to be issued, September 25, 2018, and determined that no events occurred that required disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

SUPPLEMENTARY INFORMATION

Louisiana Revised Statute 24:513(A)(3) as amended by Act 706 of the 2014 Regular Legislative Session requires that the total compensation, reimbursements, and benefits of an agency head or political subdivision head or chief executive officer related to the position, including but not limited to travel, housing, unvouchered expense, per diem, and registration fees, be reported as a supplemental report within the financial statements of local governmental and quasi-public auditees. In 2015, Act 462 of the 2015 Regular Session of the Louisiana Legislature further amended LRS 24:513(A)(3) to clarify that nongovernmental entities or not-for-profit entities that receive public funds shall report only the use of public funds for the expenditures itemized in the supplemental report.

## Agency Head

Tracy Garner, Chief Executive Officer

| Purpose                                | Compensation and Benefits Funded by<br>Use of Public Funds |
|--|--|
| Salary                                 | \$0  |
| Benefits - Insurance                   | \$0  |
| Benefits - Retirement                  | \$0  |
| Benefits - Cell and Data Plan          | \$0  |
| Car Allowance                          | \$0  |
| Vehicle Provided by Government         | \$0  |
| Per Diem                               | \$0  |
| Reimbursements                         | \$0  |
| Mileage                                | \$0  |
| Registration Fees                      | \$0  |
| Conference Travel                      | \$0  |
| Professional Dues/ Memberships         | \$0  |
| Continuing Professional Education Fees | \$0  |
| Housing                                | \$0  |
| Unvouchered Expenses                   | \$0  |
| Special Meals                          | \$0  |

## UNIFORM GUIDANCE SECTION

## EASTER SEALS LOUISIANA, INC. Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2018

| Federal Grantor/<br>Pass-Through Entity/<br>Program Title  | Federal<br>CFDA Number     | Pass-Through<br>Award Number | Federal<br>Expenditures       |
|--|----------------------------|------------------------------|-------------------------------|
| United States Department of Housing and<br>Urban Development<br>Passed through HOPE Connections:                       |                            |                              |                               |
| Continuum of Care  | 14.267                     | LA0161L6H021504              | \$ 234,255                    |
| Total United States Department<br>of Housing and Urban Development   |                            |                              | 234,255                       |
| United States Department of Education<br>Passed through the Louisiana Department of<br>Health and Hospitals:           |                            |                              |                               |
| Special Education - Grants for Infants and<br>Families with Disabilities   | 84.181<br>84.181<br>84.181 | 060724<br>060750<br>060751   | 441,709<br>396,124<br>662,699 |
| Total United States Department<br>of Education   | 04.101                     | 000731                       | 1,500,532                     |
| United States Department of Homeland Security<br>Passed through State of Louisiana Office of<br>Community Development: |                            |                              |                               |
| Disaster Case Management   | 97.036                     | PO 2000199240                | 478,263                       |
| Total United States Department<br>of Homeland Security   |                            |                              | 478,263                       |
| Total Expenditures of Federal Awards   |                            |                              | \$ 2,213,050                  |

See notes to schedule of expenditures of federal awards.

### Note 1. Summary of Significant Accounting Policies

#### **Basis of Presentation**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Easter Seals Louisiana, Inc. (the Organization) and is prepared in accordance with the accrual method of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### Payments to Subrecipients

There were no payments to subrecipients for the year ended June 30, 2018.

#### Note 2. De Minimis Cost Rate

The Organization uses the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.



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### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### Independent Auditor's Report

To the Board of Directors Easter Seals Louisiana, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Easter Seals Louisiana, Inc. (the Organization) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 25, 2018.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, the report is distributed by the Legislative Auditor as a public document.

A Professional Accounting Corporation

Metairie, LA September 25, 2018



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## REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

#### Independent Auditor's Report

To the Board of Directors Easter Seals Louisiana, Inc.

#### Report on Compliance for Each Major Federal Program

We have audited Easter Seals Louisiana, Inc.'s (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2018. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

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#### **Report on Internal Control Over Compliance**

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiencies, in internal control over compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiencies, in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

This report is intended for the information and use of the Board of Directors, management, federal awarding agencies and pass-through entities, and the Legislative Auditor of the State of Louisiana, and is not intended to be, and should not be, used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, the report is distributed by the Legislative Auditor as a public document.

A Professional Accounting Corporation

Metairie, LA September 25, 2018

## Section I. SUMMARY OF AUDITOR'S RESULTS

## Financial Statements

| Type of auditor's report issued:  | Unmodified |  |  |
|---|------------|--|--|
| Internal control over financial reporting:  |            |  |  |
| Material weakness(es) identified?   | No         |  |  |
| Significant deficiency(ies) identified?   | No         |  |  |
| Non-compliance material to financial statements noted?  | No         |  |  |
| Federal Awards  |            |  |  |
| Internal control over major programs:   |            |  |  |
| Material weakness(es) identified?   | No         |  |  |
| Significant deficiency(ies) identified?   | No         |  |  |
| Type of auditor's report issued on compliance for major programs:                                     |            |  |  |
| Any audit findings disclosed that are required to be reported in accordance<br>with 2 CFR 200.516(a)? |            |  |  |
| Identification of major programs:   |            |  |  |
| CFDA NumbersName of Federal Program97.036Disaster Case Management                                     |            |  |  |
| Dollar threshold used to determine Type A Programs:   | \$750,000  |  |  |
| Auditee qualified as low-risk auditee?  | Yes        |  |  |

## EASTER SEALS LOUISIANA, INC. Schedule of Findings and Questioned Costs (Continued) For the Year Ended June 30, 2018

Section II. FINANCIAL STATEMENT FINDINGS

None

## Section III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

## Section II. FINANCIAL STATEMENT FINDINGS

#### 2017-001 Maintenance of Records / Supporting Documentation

*Condition:* There was a lack of adequately implemented controls over review processes related to the documentation of certain transactions.

Status: Resolved.

## Section III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

#### **U.S. Department of Homeland Security**

### Disaster Case Management - CFDA 97.036

#### 2017-001 Maintenance of Records / Supporting Documentation

This finding is detailed in the Financial Statement Findings section above as finding 2017-001.

Status: Resolved.