

Easter Seals Iowa

Supported Day Camp 2017 Checklist

Ages 6-17. Hours are Monday through Friday, 8:00 am-5:00pm. Extended hours are available. This program can be paid for with waiver services or private pay. Private Pay Cost: \$200 per week.

As you	you complete the application, please check off the	tems from this list:		
	2017 Application			
	Health History Form			
	Physical Form (valid for 2 years) + immunization	n records		
	All Release Forms (Notice of Privacy Practices, ****only needs signed if you are NEW			
	Physical signatures on the required pages (we	do not accept electronic signatures)		
	Financial Information Form	Financial Information Form		
	Summer Day Camp Camp Registration Form	Summer Day Camp Camp Registration Form		
	\$50 non-refundable deposit or authorized waiver funding (waiver clients only - please contact your case manager)			
	Current Individual Care Plan/Consumer Compr Information (waiver clients only - please conta			
	require all items on this list to be submitted in or ase send all items together, in one shipment.	der to begin the registration process.		
You m	may send them to our Program and Support Spec	ialist, by the following methods:		
	Email: campand	respite@eastersealsia.org		
	Mail or Drop Off: Easter Se	als Iowa		
	Attn: Can	np and Respite		

If you are new to Camp Sunnyside Supported Day Camp...

Once you have turned in all of the items on the checklist, our outreach coordinator, Renee Bell, will contact you to set up an intake meeting. After you have done the intake, you will have the opportunity to be registered for camp. A new camper cannot attend camp until this process is complete. Once you have been registered, you will receive a confirmation letter in the mail.

401 NE 66th Ave

Des Moines, la 50313

Once we have registered you for camp, you will receive a letter via mail confirming the week(s) you are registered for. Please contact the Program and Support Specialist 515-309-2375 or campandrespire@eastersealsia.org if you have any questions. Thank you for choosing Easter Seals Iowa!



Agency:

Address:

Easter Seals Iowa Camp Sunnyside -Camp and Respite Application 2017-

What program are you interested in?

Supported Day Camp	Resident Camp	Weekend Respite

Are you privately paying? [] YES []NO If so, please include the \$50 non-refundable deposit for summer camp or \$583 full payment for respite. **Client Information** First Name: Middle Name: Last Name: Address: City/State: Zip Code: County: Phone: Cell Phone: Gender: Social Security Number: Medicaid ID: Email: Birthdate: O African American O _{Hispanic} Ethnicity: O Asian American O Caucasian O Native American O Other O Choose not to answer Military O Active Duty O National Guard/Reserve Status: O Member of Family/Spouse O _{Veteran} O Not Applicable Primary Language: O English O Spanish O Other: **Guardian Information** First Name: Relationship: Last Name: Address (if different from above): City/State: Zip Code: County: Phone: Cell Phone: Work Phone: Email: O Spanish O English O Other: Primary Language: Group Home (if applicable) Name of Home: Address: City/State: County: Zip Code: Contact Person: Phone: **Managed Care Information** Which Managed Care Organization (MCO) are you using? O_{Amerigroup} O HIPP O United Healthcare Group O AmeriHealth Caritas Managed Care Policy Number: Case Manager: Phone:

Email:

City/State:

Zip Code:

Medical Diagnosis			
Primary: (please circle)			
Mental Disorders	Cerebral Palsy	Scoliosis	
Autism	Epilepsy	Spina Bifida	
Alcoholism/Drug Abuse	Heart Disease	Cleft Palate	
Other Psychological Disorders	Asthma	Down's Syndrome	
ADD/ADHD	COPD	Speech, Language & Voice Dysfunction	
Developmental Delays	Diseases of the skin & tiss	ue Spinal Cord Injury	
Intellectual Disability	Arthritis	Head Injury	
Secondary:			
Other:			
Activities			
Are you new to Camp Sunnyside	? Yes [] No [] Last Year Attended:	Current Age:	
Please mark the activities that are	e <u>restricted</u> :		
O Swimming	O Horseback Riding	O Arts and Crafts	
O Boating	O Fishing	O Target Sports	
O Sensory Room	O Basketball	O Volleyball	
O Climbing Wall	O Dancing	O Adventure Tree Climbing	
O Outdoor Camping	O Outdoor Cooking O Zip Line		
Please explain why these activitie	s are restricted:		
Health Information			
Do you have a seizure disorder? VNS:	Yes [] No [] (if yes,	please fill out the rest of this section)	
What type? Date of Last Seizure:			
Frequency: Seizure Time/Length:			
Known Triggers:			
Behavior / Aura Prior to Seizure:			
Type of Behavior During Seizure:			
Recovery Time / Behavior After Seizure:			
Medical Intervention Plan: Do you use a safety helmet? Yes [] No []			
DO YOU USE A SAIELY HEITHEL! TES [] NO []			

Dietary Information		
Are you on a special diet? Yes	[] No [] (please mark all that apply)	
O Blended O Mechanical Soft O Pu	ureed O G-Tube If so, are you: O NPO?	
	ODiabetic If so, are you: OMedication Controlled? ODiet Controlled? OCarb Count? OInsulin Controlled?	
O Other:	I Paratita	
Food Allergies:	Reaction:	
Other Non-food Allergies:	Reaction:	
Epi Pen? O Yes O No If yes, please ex	xplain:	
Eating: O No Assistance O Monitor Port Please explain:	ions O Help Cutting Up Food O Total Assist	
Daily Living		
Do you use a wheelchair? Yes [] No [] If yes, what kind? Manual [] Electric []		
Assistance with your manual chair: O No Assistance O Assistance on Rough	Ground O Assistance for Distances O Total Assist	
Do you have a visual impairment? Yes [] 1	No [] Additional support needed:	
Assistance with Transferring: O No Assistance O Stand & Pivot Transfer O 1 Person Lift O Hoyer Lift		
, , ,	uired for campers over 100 pounds*	
Uses the Following: O Walker O Hospital Bed O Bed Rails O Gait Belt O CPAP O BiPap *It is your responsibility to bring all assistive devices you need while attending sessions including electronic Hoyer Lifts, walkers, and wheelchairs*		
Dressing and Personal Hygiene		
Assistance with dressing: [] None []	Verbal Direction [] Some Assistance [] Total Assistance	
Assistance with hygiene: [] None [] Verbal Direction [] Some Assistance [] Total Assistance (brushing teeth, toileting, shower, etc) Additional Information:		
Do you wear Attends/Briefs/Diapers? [] Ye	es [] No If yes, how often? [] All day [] At Night	
Do you wear or use any of the following items [] Colostomy Appliances [] Ileo Appliance [] Digital Stimulation [] Urinary Cathol [] In-dwelling Catheter [] Intermittent [] Supra Pubic Catheter [] Shunt	es eter Catheterization	
Other: Do you not be ded:	eed assistance with any of these items? [] Yes [] No	

Nighttime Assistance
Do you sleep through the night consistently? [] Yes [] No
If no, please explain:
What is your preferred bedtime? pm
How can we help you fall asleep if you need assistance?
Communication Needs
How do you communicate? [] Verbally [] Non-verbally [] Both
Alternative Communication Format? [] Sign [] Communication Device [] PEC Cards
Please bring all communication devices with you and label with your first and last name
Does the camper need assistance in the event of a fire, tornado, flood or bomb threat? [] Yes [] No
Client Behavior Support
Easter Seals Iowa recognizes that some clients have interfering behaviors. Our intent is to understand the history of the interfering behavior and successful strategies for supporting clients so they can get the most out of their camp and recreational experience. Therefore, this section must be completed in detail in order for the application to be processed. Disclosure of interfering behavior will not exclude you from attending. Failure to disclose interfering behaviors may result in program discharge.
Verbal and Physical Aggression (towards self, others, property, etc.)
[] Not aggressive [] May strike or swear occasionally [] Regularly strikes or swears
Please explain:
Tips to redirect:
Elopement:
[] Stays with group [] Wanders away [] Hides [] Actively leaves group [] N/A Please explain:
Tips to redirect:
Over-Stimulation
[] Large group situations [] Noises [] Smells [] N/A [] Other:
Please explain:
Tips to redirect:
History of Sexual Aggression [] Not sexually aggressive [] Unsolicited sexual comments/touching
[] Documented sexual aggression
Please explain:
Tips to redirect:
History of Sexual Abuse
Victim of Abuse? [] Yes [] No
Please explain:
Support Recommendations:

Lifestyle		
Are you seeking a health or wellness goal? O Yes O No O N/A		
,		
Height:		
Weight:		
Are you [] Employed [] Not in Labor Force [] Seeking Employment [] Unemployed		
National beautifus Durate		
Not in Labor Force Due to [] Client Choice [] Guardian Choice [] Over 65		
[] Skills/Train Edu (Ex Workshops) [] Under 16		
Signatures		
By signing here, you give our healthcare staff the permission to provide routine healthcare, dispense		
medications, and seek emergency treatments.		
Completed by: Date:		
Relationship:		
Signature of Legal Guardian (if applicable):		
- 6.6aca. e 6. 200a. aca. aca. (ij appricabie).		

^{*}If you have a CCSP or ICP, please attach it*



Easter Seals Iowa -Health History Form-

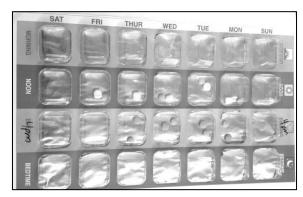
Client Name: ______ Birthdate: ______*please complete all fields and return this form*

Name:		Relationship:
Work Phone:	Home Phone:	Cell Phone:
Name:		Relationship:
		Cell Phone:
Name:		Relationship:
	Home Phone:	Cell Phone:
Regular Physician: Preferred Hospital: Insurance Carrier: Please list all allergies and r		Medicaid ID:
Any chronic or recurring illr	s? ness?	please bring your Epi Pen with you to your session
		[] No Date of Last Seizure:
Scheduled, PRN (as needed) and Non-Prescription	Medications: Dosage:
	eting Form:	
Name of Person Compl Date:	Contact Number:	

Medication Information

For Summer Resident Camp:

- All medication must be in a 7 day compliance unit-dose bubble pack. Do not send medication in original bottles, envelopes or at-home containers.



7 day compliance unit dose bubble pack

- We require medications sent to us three weeks prior to your camp session.
- Clearly identify your medication package with the dates of your camp session, first and last name, and date of birth.
- Due to the significant volume of medications administered here at camp, please consider leaving all non-essential topical crèmes, ointments, and other PRNS's at home.
- Any questions regarding medication, please contact our health center at 515-309-2378.

All medication can be sent to:

Easter Seals Iowa Attn: Patty Gilmore 401 NE 66th Ave Des Moines, IA 50313

For Weekend Respite and Supported Day Camp:

- All medication can be brought with the camper to check-in.
- It must be in a medication bottle with the correct prescription on it. If it is not, the nurse will not be allowed to administer it and your camper may not be allowed to stay at camp.
- Please only bring the amount needed for each day of camp with one (1) additional dose.



Easter Seals Iowa

-Physical Examination Form-

DISABILITY SERVICES	Client Name:			Birthdate:	
	This form is to be completed	by a lice			sician's assistant. not be accepted.
Height:	Weight:	_		<u> </u>	<u> </u>
BP:	Pulse:	_		Normal	Abnormal
ы. <u> </u>		_	EENT		
	ecent date of occurrence:		Heart		
[] Chicken pox			Lungs		
[] Measles					
[] German Meas			Resp.		
[] Mumps [] Hepatitis carri			GI		
[] Rheumatic Fe			Abdomen		
Known allergies a Epi-Pen? [] Yes	and reaction: [] No				
		Yes	No	Please	explain
	is under the care of a physician diagnosis/disability.				
	is cleared to participate in an e recreational program.				
adapted activ	can participate in the following ities: Swimming, horseback rock wall, and other outdoor				
The applicant within the last	has received a Tetanus Booster ten years.				
	ecent Tetanus Booster: all immunization records*				
he/she is physica	the person herein described and ally able to engage in any required or contagious disease.			-	
Signature of exar	mining physician or physician's ass	 sistant	Plea	ase print name	
Fax:	Telephone:				
Date of Exam:	Date Form C	omplete	d:		



-WAIVER OF LIABILITY*Signature Required*

Easter Seals DISABILITY SERVICES	*Signature Requirea*			
{ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Client Name:		Program Name:	
	anding that Easter Seals Iov s, injuries, or other mishaps	•	•	able efforts to
rendered claims, damages sustaine accident or occur activity or progra	d, individually or as a paren demands, or actions, cause ed by the normal client or a rence resulting from the us m of ESI and regardless of v any venture or solely on hi	s of action or suits of ccruing to the unde e of durable medica whether the named	of whatsoever kind or natural rsigned in consequence of all equipment and/or partical client is not on the premise	ure for fany cipation in any
• I give permissio or leased by ESI.	n for the applicant to atten	d ESI sponsored pro	ograms and to ride in vehic	cles operated
disease within th	end this applicant to an ESI ree weeks of the starting da tion, and Respite services in	ite of the program a	and to notify Easter Seals I	_
physician or phys to the physician s reached in an em	as permission to engage in ician assistant and me. In the lected by ESI to order x-ratergency, I herby give my peratment for, to order injection	ne case of an emerg ys, routine test, and ermission to the phy	ency or ill health, I herby go I treatments. In the event risician selected by ESI to h	give permissior I cannot be ospitalize,
• I understand th	at the participant is respons	sible for his/her ow	n medical coverage and as	ssociated cost.
• This release ma release.	y be revoked in writing exce	ept to the extent ac	tion has been taken in reli	ance upon the
	agree to the above section ly responsible person (pare		olicant):	
Print Name:		Date:		
):	
Witness:		Date:		



Witness for Easter Seals Iowa

-Photo Consent Form-

Easter Seals DISABILITY SERVICES	Client Name:	Program Name:		
recordings o those acting connection v general publ other media may be used valid from th	r testimonials of me made by Easter Se with its permission, for the purpose of with any work of Easter Seals Iowa and ic. I assign to Easter Seals Iowa all of m which include your image are the sole at various times unless you revoke th	ctures, film, photographs, audio-visual or sound eals lowa may be used by Easter Seals lowa, and fillustration, broadcast, or testimonial in that these materials may be released to the ny rights to these materials. All photographs and property of Easter Seals lowa. Such photos is photo consent in writing. Any revocation is wa and will not apply to photos that have been other media.		
and this may person unde Seals Iowa o submit these	I understand that these materials may be published on Easter Seals Iowa's network of Web sites and this may disclose my personal and protected health information. To ensure the privacy of any person under age 18, Easter Seals Iowa will use only the first name and the location of the Easter Seals Iowa organization where a minor receives services. Easter Seals Iowa does not need to submit these materials to me for further approval. I understand that these materials may be modified and that Easter Seals Iowa may decide not to use them.			
I acknowledge that the rights described above are granted to Easter Seals Iowa on an unlimited basis without any compensation or payment being made for any current or future use. I understand that this authorization is voluntary and that Easter Seals Iowa will not condition any treatment or funding to me on the completion of this authorization. I also understand that I may revoke my consent to allow Easter Seals Iowa to release my protected health information if the information has not already been disclosed. To revoke my consent, I must notify Easter Seals Iowa in writing by sending my revocation to Easter Seals Iowa Intake/Marketing Coordinator. I understand and agree that once Easter Seals Iowa, and those acting with its permission, disclose my protected health information as contemplated by this release, this information is subject to re-disclosure and may no longer be protected by the Health Insurance Portability and Accountability Act ol 1996.				
	ease take and/or use my picture. ase do not take and/or use my pi	cture.		
I fully under	stand the contents of this release and	authorization.		
Consumer Si	gnature	Date		
Guardian Sig	nature	Date		

Date



ACKNOWLEDGEMENT OF RECEIPT OF THE EASTER SEALS IOWA INCORPORATED NOTICE OF PRIVACY PRACTICES

, acknowledge that I	have received a copy of The Easter Seals Iowa
ncorporated's Notice of Privacy Practices which sunformation may be used and disclosed by Easter Sealth information. I understand Easter Seals Iowa and to amend the Notice of Privacy Practices. I have	mmarizes the ways my identifiable health eals lowa and states my rights with respect to my has the right to revise these information practices e been informed that in the event Easter Seals Iowa vill be posted at each Easter Seals Iowa location and
Signature of Client/Guardian/Representative	Date Signed
f Guardian/Representative - State relationship to o	lient
Signature of Witness	Date Signed



Medicaid ID Number:_____

Easter Seals Iowa Camp Sunnyside

-Financial Form-

this form is required for summer camp registration

Client Name:	Birthdate:	
Are you privately paying?[] Yes [] N	O *If yes, please fill out this section only*	
Where would you like us to send the invoice?		
Name:	Phone:	
Address:		
☐ I prefer electronic billing statements Email	Address for billing:	
Method of Payment: Check (make payable to Easter Seals lowa) Amount Enclosed: \$ Credit Card	not to exceed \$550. Residents of group homes, nursing homes, and other facilities are eligible for a maximum Campship of \$250. Amount Requested: \$	
Are you paying with a waiver? [] Yes Managed Care Organization (MCO): [] United Healthcare Plan of the River Valley, Inc. [] AmeriHealth Caritas Iowa, Inc. [] Amerigroup Iowa, Inc.	Please contact your case manager before sending in the Application and Registration forms to ensure the proper funding is in place. A current care plan, also provided by your case manager, is also required for registration. Case Manager Name:	
MCO ID Number:	Case Manager Phone Number:	

Case Manager Email:



Easter Seals Iowa Camp Sunnyside

- SUPPORTED DAY CAMP -

Registration 2017

Private Pay Cost: \$200 per week Waiver Rate: \$1.11 per unit, 180 units per week (220 for extended hours)

Clier	nt Name:		То	day's Date:				
Med	licaid or Socia	al Security Number:	Da	ite of Birth:				
Is th	Is the client new to Easter Seals Summer Camp? [] Yes [] No							
Guardian Name:			_ Guardian Email:					
Guardian Home Number:			Guardian Cell Number:					
Check in is weekdays 8-9 am. Check out is weekdays 4-5 pm. Extended hours are available. Camp registration closes the Wednesday before the desired camp.								
D1		June 12-June 16	Superheroes/Fant	sayland				
D2		June 19-June 23	Western Week					
D3		June 26-June 30	Rock and Roll Daz	e				
D4		July 3-July 7	Stars and Stripes					
D5		July 10-July 14	Camp Explore					
D6		July 17-July 21	Movin & Groovin/Music Through the Decades					
D7		July 24-July 28	Under the Sea					
D8		July 31-Aug 4	Choose your own Adventure					
D9		Aug 7-Aug 11	To the X-treme: Sunnyside Style					
D10		Aug 14-Aug 18	Mission Impossible	le				
D11		Aug 21-Aug 25	Anything Goes					
Please list any alternative sessions you can attend in case your first choices are full.								
	1.		2.					

-Extended Hours-

for Supported Day Camp

name:	Date:
Normal check-in and check-out times for Day Ca	amp are 8:00 am - 9:00 am and 4:00 pm - 5:00 pm.
Extended hours run from 7:00 am - 8:00 am and If you chose to utilize these hours, you must fill	•

<u>Private Pay Clients:</u> Extended hours are available for an additional fee of \$50 per week. This payment must be paid in full before the session starts.

<u>Waiver Clients:</u> Payment for extended hours will need to be reflected in the Notice of Decision provided by your case manager. The units for one week of camp will need to increase from 180 units to 220 units to accommodate extended hours services. Please make prior arrangements with your case manager. We must have an NOD with the additional units before the session starts.

Please check each week that you will be using extended hours and if they will be between 7-8am, between 5-6pm, or both times.

	Between 7-8 AM	Between 5-6 PM	Both AM & PM
1- June 12-June 16			
2- June 19-June 23			
3- June 26-June 30			
4- July 3-July 7			
5- July 10-July 14			
6- July 17-July 21			
7- July 24-July 28			
8- July 31-Aug 4			
9 -Aug 7-Aug 11			
10-Aug 14-Aug 18			
11-Aug 21-Aug 25			

LATE FEES

The Day Camp Programs will maintain strict adherence to the 6:00 p.m. closure time. If a client is not picked up by the appropriate designee by this time, a late charge will be enforced.

For private pay clients: There will be a late charge of \$10 due at the time of pick-up if a parent comes for a client between 6:00 pm - 6:10 pm. After 6:10 pm there is an additional charge of \$1 per minute.

For waiver clients: NOD hours will be utilized for services provided on 15 minute increments.

IMPORTANT!

If you are **PRIVATELY PAYING**:

A non-refundable \$50 deposit is required to register a camper. The camper cannot be registered
until we have received this and we do not reserve or hold spots. The \$50 will be applied to the first
camp session. Please send the deposit with the application to our Program and Support Specialist
at:

Easter Seals Iowa Attn: Camp and Respite 401 NE 66th Ave Des Moines, IA 50313

• <u>Full payment is due three weeks before the client attends his/her camp session.</u> Failure to pay in advance may result in a loss of registration for that session. If the remaining balance is sent separately from the deposit and application, please send it to our Accounting Department at:

Easter Seals Iowa Attn: Accounting 401 NE 66th Ave Des Moines, IA 50313

- The entire amount is required to be paid even if the camper will not attend the entire camp.
- Any application turned in after July 1st, 2017 will require the camp payment to be made in full before the camper can be registered.
- If the camper can no longer attend the registered camp sessions, please contact the Program and Support Specialist at 515-309-2375. Failure to cancel the camp session at least one week before the camp session begins may result in the billing contact identified on the Financial Form being charged for the *full* camp session.

How to Apply for a Campship:

Easter Seals Iowa receives funding from a variety of sources, including private donations, government agencies, and fee-for-service. To make our services accessible to as many people as possible, Easter Seals Iowa also relies on contributions. Public contributions help cover the difference between actual program costs and for those who are unable to pay for all or part of the service. Each camper is supported by donors who participate in the Annual Fund Campaign. The Annual Fund raiser donated funds for these financial gaps. Campships are scholarships that are gifts from the Pony Express Riders of Iowa, the Annual Campaign, foundations, organizations, and individuals.

- To apply, please fill out the Campship request section on the 2017 Financial Information page.
- If applying for a Campship, we still require the non-refundable \$50 deposit. Deposits are not covered under a Campship. Please send the deposit with your application.
- If awarded a Campship, you will receive a statement reflecting that it has been applied to your balance due.
- Clients are eligible to receive one Campship per season, not to exceed \$550. Residents of group homes, nursing homes, and other facilities are eligible for a maximum Campship of \$250.
- There are limited Campships and we reward them on a first come, first serve basis. If you are
 interested in receiving one, we strongly encourage you to turn in all the required documents for
 camp as soon as possible.

IMPORTANT!

If you are using **WAIVER FUNDING**:

- <u>Please contact your case manager before sending in the application.</u> We ask that you discuss with them how many camps you are interested in, what type(s), and what dates the camps occur on to ensure the proper funding is in place.
- A camper cannot be registered without the correct waiver funding in place and we cannot register outside of what the funding authorizes. We also do not reserve or hold spots.
- Please send all funding and billing information with the application to our Program and Support Specialist:

Easter Seals Iowa Attn: Camp and Respite 401 NE 66th Ave Des Moines, IA 50313

- Please also have the case manager send the client's Individual Care Plan/Consumer Comprehensive Service Plan (ICP/CCSP) with the application. This document is also required for registration.
- The entire unit amount per camp is required to be authorized by the waiver, even if the camper will not attend the entire camp.
- Below are our waiver rates:

Supported Day Camp: T2037 \$1.11/unit 180 units a week

(220 units per week for extended hours)

Resident Camp: T2036

\$1.24/unit

484 units per week

Weekend Respite Non CMH: T2036

\$3.16/unit

184 units per weekend

or

Weekend Respite CMH: T2036

\$3.34/unit

184 units per weekend

PLEASE NOTE:

- The CMH waiver (Children's Mental Health Waiver) can only be used on our weekend respite camps.
- All other waivers (such as the Intellectual Disabilities Waiver, the III and Handicapped Waiver, and the Brain Injury Waiver) are eligible for both weekend respite camps and our summer resident and supported day camps.
- Due to Medicaid transitioning to Managed Care, we may need to make some adjustments to the registration process. We will communicate those updates as more information becomes available.