



Congratulations! Your camper has been accepted to attend one of the Easterseals Colorado (ESC) Day Camps! He/she is in for a fantastic summer! Here is some information that we find helpful to pass along to parents and caregivers to prepare everyone for a safe and fun experience. For children aged 7 to 18.

Mission Statement: Helping people with disabilities live with equality, dignity and independently.

Goals of Camp Program:

- Our adaptive recreational programs are designed to help campers expand their boundaries and their conceptions of their own abilities.
- Campers will build positive self-esteem by participating in activities with opportunities for self-direction and decision-making. The group decision-making process encourages openness and respect for others.
- Campers will develop their social skills through cooperating with other campers in our program areas and through building new friendships throughout the week.
- Campers will be given opportunities to enjoy the outdoors and participate in a variety of recreational activities.
- For children ages 7 to 18 years old.

Television/ Video Viewing Policy:

- ESC Day camps will only display television/ videos with a "G" rating.

Pick-up and Drop-Off Information/ Child withdrawing policy:

- Your camper's drop-off time will be at 8:30 a.m. and pick up will be by 4:00 p.m.
- In the event that a camper arrives after the rest of the campers and staff has left on an excursion, parents are welcome to call the Camp Director (number provided at the end of this handbook) and bring camper to that day's activity location.
- Staff members are assigned campers at a 2:1 ratio and are to keep track of their campers at all times. In the event that parents or caregivers are late for pick up, the assigned staff member will call the parent or caregiver 15 minutes after the scheduled pick up time. If the parent has not arrived after one hour, the authorities will be called.
- Parents are required to contact ESC by phone if child is to be withdrawn from program.
- ESC will contact parents/caregiver by mail and phone if they plan to discontinue program.

(continued)

COVID-19 Information:

- All current COVID-19 state and local rules and regulations will be followed.
- All campers should arrive with a mask or face covering.

Medical Information:

- **We request that medications be given prior to and after the camp program whenever possible. If medication is required to be given during the day please read the following guidelines.**
- All medication must arrive in a prescription bottle with the camper's name on it accompanied by the prescription and the medication administration form. **All medication, including over the counter medication, must have a prescription and medication authorization form completed (Page 24 of the application).** Medication will be checked in and out on a daily basis.

Sunscreen Information:

- **All campers should have sunscreen applied just before coming to camp.**
- If a special sunscreen is required for your child, please provide a bottle with their name on it accompanied with the medication authorization form completed (*Page 24 of the application*). It will be applied every 90 minutes as needed.

We will call you while your camper is at camp if:

- He/she has a seizure that is unusual for him/her or lasting more than five minutes in length
- He/she is vomiting or nauseous
- He/she exhibits cold or flu symptoms
- He/she experiences a change in mental status
- He/she has a temperature higher than 100 degrees
- He/she falls or sustains a physical trauma
- He/she acquires a sunburn with blistering
- There is a medication error involving your camper
- Any issue arises related to your camper's physical wellbeing that requires consultation with a parent or physician.

Scope of Care Protocol for Day Camp:

It is the policy of Easterseals Colorado to take campers to the hospital or urgent care center via ambulance or other means (depending on the parent's wishes and severity of incident) for the following illnesses or injuries:

- Seizures lasting more than five minutes (unless otherwise specified by parents); or for any seizure experienced by a camper with no seizure history.
- Anytime a camper loses consciousness.
- Anytime there is a suspected broken bone or other orthopedic damage that the nurses, physician advisor or EMS deems appropriate.

(continued)

Scope of Care Protocol for Day Camp *(Continued)*:

- Anytime a wound is sustained and bleeding cannot be stopped or significantly slowed in one minute or which may require stitches.
- When there is a suspected head, neck or back injury.
- Anytime the camper's mental state has changed and he/she might endanger him/herself or others.
- Any other time the nurses or medical clinic on call deems necessary.

Severe Weather Policy:

- Director will monitor weather during camp days for excessively hot or cold weather and plan activities accordingly.
- All campers will be moved in-doors in case of inclement weather, or into tornado safe room in case of tornado warning.

It is the policy of Easterseals Colorado to send campers home for the following illnesses or injuries:

- Gastrointestinal illness including vomiting and/or diarrhea that cannot be treated with over-the-counter (OTC) medications.
- Fever lasting more than one day that is not brought down by a fever reducer or that returns.
- Any skin rash or markings that the nurses or physician advisor deems to be contagious, and that cannot be treated with an OTC cream or medicine.
- Any other illness (headache, cough, cold, etc.) that is causing a camper to miss activities for more than one day, is not made better by OTC medications for more than one day, and that the nurses or physician advisor deem necessary.
- Anytime the camper's mental state has changed and he/she might endanger him/herself or someone else, and this cannot be altered by behavior management or medications.

It is the policy of Easterseals Colorado to allow campers to stay at camp with treatment for the following illnesses or injuries:

- Any illness that is being treated with antibiotics and that is no longer contagious.
- Any illness or injury that has been looked at by a doctor off camp who determines that it is safe for that camper to return to camp.
- Any superficial cuts, scrapes, or abrasions that can be treated with first aid on camp.

Parents will be called if any of the following behavior issues occur:

- Camper becomes a safety threat to him/herself, staff, or other campers.
 - Slapping, punching, biting, scratching, kicking or throwing items.
 - If a bite breaks the skin, camp may request a blood test from the camper to provide to the bite victim.
- Camper destroys camp or personal property.
- Camper continuously runs away, creating a dangerous situation.

(continued)

Policy if Day Camp Program is discontinued:

- ESC will contact parents by phone if program will be discontinued.

Transportation and Field Trip Policies and Procedures:

- Campers accompanied by camp staff will regularly be transported to nearby locations for educational or recreational field trips and excursions in the community and outdoors.
- While riding in vehicles operated or leased by ESC, campers will remain in their seats with their seatbelts fastened.
- Campers will be supervised by trained staff members to prevent injuries or accidents while in transit.
- In the event of a transportation related emergency, staff will implement the emergency plan described in the Day Camp Emergency Plans included in the parent packet.

Camp Visitors:

- Camp visitors to day camp are to report immediately to the Camp Director for identification.

Trained Guide Dogs:

- Pets are not allowed on the Day Camp facilities and grounds. Guide or companion animals are only permitted with advance notice to ESC and the Lessee shall be responsible for ensuring that all guide or companion animals have appropriate certification. The Lessee assumes all risks of injury or damage to property or persons wherever located, resulting from a guide or companion animal, and shall indemnify, defend and hold ESC harmless against all claims on account of any such damage or injury to the fullest extent permitted by law. ESC shall have the right, in its complete discretion, to have a guide or companion animal removed from ESC premises if it determines the guide or companion animal poses health and safety risks. Upon the request of ESC, the Lessee shall contact and inform the family/caregiver that the guide or companion animal must be removed the ESC premises in a timely manner.

Things to Remember:

- There are no drugs, alcohol or weapons allowed on camp at any time.
- Please leave cell phones at home, if a camper needs to make a phone call, he/she may use the camp phone.
- If a camper has a guide or assistance dog, please call for more information at 303.233.1666 x 407.

***Camp Director has final authority as to whether a camper must be sent home for behavioral issues and whether or not the camper may return to any future camp program.**

(continued)

How to Reach Staff:**Yay! Camp**

Peggy Brown

Day Camp Coordinator

720.339.7202

pbrown@eastersealscolorado.org**Main Office [During office hours Monday- Thursday, 8:30 a.m. to 4:00 p.m.]:**

Krasimir Koev

Chief Operating Officer

303.233.1666 X 407

kkoev@eastersealscolorado.org**Weekend Phone Calls:**

All phone messages received after 3:00 p.m. on Thursday will be returned Monday morning after 11:00 a.m.

Things to bring with you for Check-In:

- Packing list, filled out ready to give to counselor.
- Any doctor's prescriptions that may have changed since medical form was turned in.
- Any missing documents that were listed on your confirmation form.
- Emergency contact information for the time your camper is at camp.
- **All campers should arrive with a mask or face covering.**
- **All campers must bring their lunch and water bottle**
- **All campers must have sunscreen applied just before coming.** If special sunscreen is required for your child, please provide a bottle with their name on it accompanied by the medication administration form. It will be applied every 90 minutes as needed.
- **Original bottles of medications with camper's name on it accompanied by the prescription and the medication administration form.**

Thank you for letting your camper spend time with us at Easterseals Colorado!

We are looking forward to a great week with your camper! Please feel free to call us with any questions at 303.233.1666 x 407 or email us at kkoev@eastersealscolorado.org.