



Easterseals Colorado – Rocky Mountain Village

PO Box 115

Empire, CO 80438

(P)•(303) 569-2333 (F)•(303) 569-3857

Dear Sir/Madam:

The individual listed on this reference form has applied for a staff position at Easterseals Colorado, Rocky Mountain Village. This form has been sent to you to help us assess the applicant's skills as they would relate to a position at our coed, residential camp and respite programs for children, teens and adults with disabilities. Your knowledge and familiarity with the candidate will provide us with the information required to successfully screen this applicant. **Any information you provide is strictly confidential and will not be shared with the applicant.**

The benefits for all who work at Rocky Mountain Village are plenty. All staff members have the opportunity to build relationships with new people, share experiences with friends and provide a positive and meaningful experience for individuals who have disabilities. Although the work is intense and many times requires taking care of a camper's personal needs, the rewards are tremendous.

Please use the space below to summarize your thoughts about this applicant's abilities to meet the challenges of working at Rocky Mountain Village. Thank you, again, for your honesty and assistance.

Please complete this form digitally and email to campinfo@eastersealscolorado.org, or print, complete by hand, and mail or fax using the information listed at the top of this page.

Warm Regards,

The Full-Time Staff of Rocky Mountain Village
Easterseals Colorado
campinfo@eastersealscolorado.org



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Staff Reference Form

To the applicant: Please sign this form indicating that the person named below has your permission to provide Easterseals Colorado, Rocky Mountain Village, with the following assessment about your potential for working at a camp for people with disabilities.

Print Name(Applicant): _____ Date: _____ Signature(Applicant): _____

To the person filling out the reference letter: The person named above has listed you as a reference on an application for a staff position at Rocky Mountain Village Easterseals camp in Colorado. Please rate the applicant according to the following structure.

	<u>Top</u>	<u>Good</u>	<u>Ave.</u>	<u>Fair</u>	<u>Poor</u>
CHARACTER:	5	4	3	2	1

- Integrity
- Loyalty
- Sincerity
- Dependability
- Punctuality
- Patience

PERSONALITY:

- Enthusiasm
- Personal Habits
- Sense of Humor
- Tactfulness
- Adaptability
- Cooperation

LEADERSHIP:

- Emotional Maturity
- Judgment
- Understanding
- Self-confidence
- Originality
- Initiative

Relationship to the applicant: _____
 Was applicant employed? _____
 Would you re-employ? _____

Please provide us with a summary of this applicant's abilities:

Signature of person completing this form: _____

Printed Name: _____ Date: _____ Phone #: _____